

## SustiNet Tobacco Task Force

<b>Work Plan</b> <b>Sept. 1, 2009 – June 30, 2010</b>	2009				2010					2011	
	Q3 & Q4				Q1			Q2	Q3	Q4	Q1
	S	O	N	D	J	F	M				
<b>Results Defined by SustiNet Act</b>											
Develop a comprehensive plan to reduce tobacco use by children and adults.									♦ (7/1)		
Develop task force recommendations in the context of overall SustiNet goals: <ul style="list-style-type: none"> <li>• improve the health of state residents,</li> <li>• improve the quality of health care and access to health care</li> <li>• slow the growth of per capita health care spending</li> <li>• promote effective management of chronic illness</li> <li>• promote effective preventive care</li> <li>• reduce racial and ethnic disparities as related to health care and health outcomes</li> </ul>											
<b>Organizational Tasks</b>											
Assess connections between the task force and other state agencies. Develop procedures to communicate and collaborate.		*	*								
Develop procedures to communicate with other SustiNet committees and task forces and the board in order to identify information needed by each to develop mutually reinforcing recommendations.		*	*								
Develop stakeholder engagement plan for planning and implementation.		*	*								

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Determine core elements of the task force's comprehensive plan document (e.g. current population status and trends, existing programs, gaps and barriers; prioritizing recommendations based on state needs, Sustinet implementation needs, federal reform needs; timeline, costs and financing). Identify who will draft the final report.		*	*								
<b>Data Analysis</b>											
Assemble existing studies on tobacco use by children and adults. Examine evidence-based strategies for preventing and reducing tobacco use by children and adults. Analyze and prioritize existing recommendations.		*	*								
Assess existing programs statewide and their current funding streams. Identify barriers and need for resources and public health infrastructure to support the task force's goals.		*	*								
Identify areas needing study/further study. Invite presenters as needed to fill information gaps. Bring in additional resource people to the task force to complement/expand knowledge base.		*	*	*							
Identify ARRA and other federal funding sources as well as private sources that could assist with funding tobacco use prevention and reduction initiatives or pilot programs. Assess whether Connecticut has the infrastructure to be competitive for grants.				*	*	*					
Assess the impact of federal reform on task force's goals – incorporate into plan				*	*						
<b>Development of Recommendations</b>											
Identify and prioritize the most critical gaps relevant to statewide needs, Sustinet implementation needs and needs based on federal reform.				*	*	*					
Develop detailed prevention and remediation recommendations, addressing both childhood and adult tobacco use.				*	*	*					

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Develop timeline, cost estimates, and financing recommendations.				*	*	*						
Finalizing of Recommendations and Report Preparation												
Present preliminary findings and conclusions to key stakeholder groups.							*					
Refine preliminary recommendations and present to Sustinet board and co-chairs of committees of cognizance.							*					
Determine a “review & comment” process by which task force members can provide feedback to drafts of the comprehensive plan								*				
Schedule a target date by which a near-final draft will be ready to share with the Sustinet board co-chairs and co-chairs of the committees of cognizance over public health, human services and appropriations.								*				
Edit and finalize report for submission by July 1, 2010.								*	♦ (7/1)			