**Charge of the WORK GROUP ON CONTRACT PROCUREMENT AND ADMINISTRATION**

***Goal:*** *To ensure efficiency and cost effectiveness in the state’s procurement process while supporting the nonprofit provider infrastructure*

* Look at best practices within the state and across the country
* Recommend revisions to the OPM Cost Standards for certain allowable depreciable expenses
* Recommend revisions to the OPM Cost Standards and to POS contracts to allow nonprofit providers to establish capital reserve accounts
* Consider a surplus retention policy across POS contracts, analyzing the pros and cons of establishing this policy including the cost to the state and the process for ensuring the provision of contracted services
* Develop recommendations to enhance bonding alternatives for nonprofit health and human services providers
* Assess utilization and limitations of existing bond pools (DDS, DMHAS, DSS, DCF)
* Assess utilization and limitations of OPM Nonprofit Incentive Grant bond pool
* Recommend additional bonding options to support the nonprofit provider infrastructure in such areas as Electronic Health Records, IT systems and infrastructure support
* Monitor status of procurement and action steps recommendations including:

-Posting “Principles to Guide the State/Private Nonprofit Provider Partnership”

-Training on the principles

-Revising procurement standards

-Streamlining data reporting requirements

-Aggregating audit and other data

-Assessing financial health of nonprofit providers

-Developing training protocols relating to contract and fee for service reimbursement

**CONTRACT PROCUREMENT AND ADMINISTRATION Work Group – Member List**

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| **MEMBER** | **TITLE** | **ORGANIZATION** |
| Christian Andresen | Section Chief | Dept. of Public Health |
| Kathleen M .Brennan | Deputy Commissioner and  **W. G. Co-Chair** | Dept. of Social Services |
| Cindy Butterfield | Finance Director | Dept. of Children & Families |
| William Carbone | Executive Director | Court Support Services, Division of Judicial |
| Cheryl Cepelak | Deputy Commissioner | Dept. of Correction |
| Robert J. Cook | President and C.E.O. | BHCare, Inc. |
| Robert Dakers | Executive Finance Officer | Office of Policy & Management |
| Marcie Dimenstein | Sr. Director, Behavioral Health | The Connection, Inc. |
| Alyssa Goduti | V.P. Business Development & Communications /**W.G. Co-Chair** | Community Health Resources |
| Patrick J. Johnson, Jr. | President | Oak Hill |
| Lois Nesci | Chief Executive Officer | Catholic Charities, Archdiocese of Hartford |
| Daniel O’Connell | President and CEO | CT Council of Family Service Agencies |
| Sandy Porteus |  | Family Services of Greater Wtby |
| Anne L. Ruwet | Chief Executive Officer | CCARC, Inc. |