 **State Agency Template – Lean/Process Improvement Project Results**

Name of Agency

Click here to enter text.

Commissioner, Deputy Commissioner(s), Agency Lean Coordinator(s)

Click here to enter text.

Agency’s Lean/Process Improvement Philosophy or Statement

Click here to enter text.

Results: Please use the following template to capture your outcomes. Please refer to the LeanCT Metrics Guide for assistance with developing project measures.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Time Frame** | **Project/Event Name**  | **Brief Description/****Overall Goal** | **Pre-Implementation Measure** | **Post – Implementation Result** | **Total Improvement (as a %)** |
| Click here to enter text. | Name A | Description A | Measure 1 | Result 1 | % 1 |
| Click here to enter text. | Measure 2 | Result 2 | % 2 |
| Click here to enter text. | Measure 3 | Result 3 | % 3 |
|  |  |  |  |  |  |
| Click here to enter text. | Name B | Description B | Measure 1 | Result 1 | % 1 |
| Click here to enter text. | Measure 2 | Result 2 | % 2 |
| Click here to enter text. | Measure 3 | Result 3 | % 3 |
|  |  |  |  |  |  |
| Click here to enter text. | Name C | Description C | Measure 1 | Result 1 | % 1 |
| Click here to enter text. | Measure 2 | Result 2 | % 2 |
| Click here to enter text. | Measure 3 | Result 3 | % 3 |
|  |  |  |  |  |  |