REMINDER: Review Ethics Liaison List for Accuracy
Designation of Filers of Statements of Financial Interests

As we continue to prepare for the May 1, 2019 Statements of Financial Interests filing deadline; the recent elections, retirements, and employee hires and transfers may require changes to the list of required SFI filers.

Please complete your updates by **Friday, March 1, 2019** to the list of SFI filers using the online filing system.

The Office of State Ethics will send the first Notice of Filing to required filers on March 15, 2019.

Detailed instructions on how to access the filing system to maintain existing filers or to add new filers is available on our website. Please see the “Guide to the Statements of Financial Interests Filing System for Agency Ethics Liaisons.” The Office of State Ethics will also provide you with technical assistance by phone or e-mail.

**Administrative Lobbying – Badge Required**

*Administrative Lobbying* is any lobbying to affect the rules or regulations of an executive agency or any other matter within the official cognizance of that agency, also including lobbying to affect the actions of an executive or quasi-public agency regarding a contract, grant, award, purchasing agreement, etc.

Each individual who is a lobbyist shall, while engaged in lobbying, wear a distinguishing badge which shall identify them as a lobbyist. General Statutes § 1-101.

**New and Revised Publications**
**Public Officials and State Employees**

- Connecticut State Legislators Guide to the Code of Ethics (Rev.1/2019)
- Public Officials and State Employees Guide to the Code of Ethics (Rev.1/2019)
- Guide and Form Instruction Manual
- Necessary Expenses & Gifts to the State Guide for Public Officials and State Employees (Rev.1/2019)

**Ethics 101 Online Course – Under Construction**

Our Original “Ethics 101” for public officials and state employees course is currently being updated. Our course serves to familiarize public officials and state employees with Connecticut’s Office of State Ethics and the Code of Ethics. Proposed Release Date: March 15, 2019. We apologize for any inconvenience.

Our Number One Rule: Always Get Advice!