

DAS Contractor Performance Evaluation Procedures

September 15, 2010

At 50% Completion:

Step 1: The CA (OR for CMR Projects or DBCA for D-B Projects) completes the “DAS Contractor Performance Evaluation” available through the Construction Contractor Prequalification Link on the DAS Website at <http://www.das.state.ct.us>.

Step 2: The CA (OR for CMR Projects or DBCA for D-B Projects) submits the completed “DAS Contractor Performance Evaluation” to the DPW PM for review & approval.

Step 3: The DPW PM submits the completed “DAS Contractor Performance Evaluation” to the DPW Assistant Director of Project Management (ADPM) for Project for review & approval.

Step 4: The DPW ADPM for Project **prints his name and signs a signature and an approval date on the bottom of page 7 of the “DAS Contractor Performance Evaluation”**.

Step 5: The DPW Assistant Director of Project Management (ADPM) for the project submits the completed & signed “DAS Contractor Performance Evaluation” to the DPW Director of Project Management (DPM) for review & approval.

Step 6: The DPW DPM for Project **prints his name and signs a signature and an approval date on the bottom of page 7 of “DAS Contractor Performance Evaluation”** and returns the signed form to the DPW PM.

Step 7: The DPW PM sends a copy of the completed & signed “DAS Contractor Performance Evaluation” to the Contractor (CMR for CMR Projects or Design-Builder for D-B Projects).

Step 8: The DPW PM sends a copy of the completed & signed “DAS Contractor Performance Evaluation” to the Randy Daigle in Room 261.

Step 9: The DPW PM files a copy of the completed & signed “DAS Contractor Performance Evaluation” in their Project File.

At 100% Completion (Steps 1 through Step 10 below shall be completed within 60 Days of the Date of Substantial Completion):

Repeat **Step 1** through **Step 9**.

Step 10: The DPW PM sends a copy of the completed & signed “DAS Contractor Performance Evaluation” to the DAS Address shown on the bottom of page 7 of the Form.

End