

**Subject: Affirmative Action, OJT Pilot Program and Pre-Award DBE/SBE Review**

Contract Number: 0017-0183

Contract Amount: \$1,519,537.00

Bid Opening Date: August 3, 2016

OJT Requirement: No

Requirement: DBE  SBE  GFE  Prime is a DBE: Yes  No

% and Dollar Amount Requirement: 9% (\$136,758.33)

Contractor: Richards, Corp.

Date: August 10, 2016 (rev 8/18/16)

To: Scott J. Hoffman

Office of Contract Compliance

From: Pall Oushana

Contracts Section

Ext. 3126

This firm has requested to fulfil the goal by performing the work themselves since they are a DBE firm.

Also, indicate if this contractor has an approved Affirmative Action Plan on file?  Yes  No

If yes, indicate the expiration date: 4-30-17

Is this Firm enrolled in the OJT Pilot Program?  Yes  No

In accordance with the provisions, the contractor has submitted the following to meet the pre-award requirements for this contract.

Subcontractor	Race/Gender	Amount Nominated (\$)	Amount Credited (\$)
K.T.M. Electrical Const., LLC	Wh/F	169,599.35	168,349.35
<b>Total</b>		<b>169,599.35</b>	<b>168,349.35</b>

Please review and indicate if you find this submittal acceptable by signing below. If you find any nominated subcontractor is not to receive credit for any line item but the prime still meets the minimum requirement, please indicate your exception below.

  
 Office of Contract Compliance

8-18-16  
 Date

Comments: \_\_\_\_\_  
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