Better Choice
Problem Gambling Treatment Program

RFP# DMHAS-SWS-PGBC 2020
REQUEST FOR PROPOSALS
RFP CONFERENCE
AND ADDICTION SERVICES
DEPARTMENT OF MENTAL HEALTH

DMHAS

ATTACHMENT A
Welcoming Introductions
program with DMHAS staff.
This is the ONLY opportunity to discuss this.
Addendum on Bizenet and DMHAS website.
Official responses will be posted as a RFP.
Verbal responses to questions are unofficial.
Please hold questions until Q & A period.
DMHAS website.
Attendance record will be posted on Bizenet and.
Sign-in, please.

Request for Proposals Conference
Problem Gambling Better Choice
Agenda

- Closing Remarks
- Questions and Answers
- RFP Logistics
- Procurement Timelines
- Proposal Outline
- Evaluation Criteria
- Program Overview (Better Choice)
- Purpose of RFP Conference
- Introductions

Things To Do
Please review the RFP for complete details.

DMHAS website.

If DMHAS recognizes a need to add, change or amend the
RFP, such addendum will be posted in writing on Biznet and
procurement documents.

Important Note: Nothing said or discussed during this
conference will modify, add to, alter or in any other way
qualify or amend what is currently contained in the
conference RFP.

Provide technical guidance and assistance.

Summarize the available funding.

Provide information about DMHAS Better Choice RFP.
Avoid participating in any activities that may be considered official.

Verbal responses to questions are unofficial.

Questions may be asked about the Better Choice Program or the DMHAS procurement process.

Presentations will be followed by Q&A Session.

Please hold questions until the end.

Attendance today does not provide any advantage to proposers. Attendance at this conference is a requirement to respond to the RFP.
A Proposer may submit a proposal for multiple Regions.

Region 1

However, only one (1) Proposer will be awarded per Region. and a Proposer cannot be awarded more than one (1) Region.

Note:

- Contract Term: 3 Years
- Contract Amount: $261,009.00 - Annually
- Number of Awards: 5 Awards, 1 Award per Region
- Total Funding Available: $1,305,045.00

The Department anticipates the following:

Contract Awards
Office of the Secretary of the State/CONCORD.

Connecticut Business License, issued through the profit status and proof of the Proposer's
The Proposer must provide proof of its non-
Connecticut.
Municipalities registered to do business in Connecticut or Connecticut of business in Connecticut or Connecticut corporations or partnerships with principal place of business that are 501(c)(3) nonprofit state entities that are eligible to respond to the RFP are

Eligibility

Are You Eligible?


- Ability to facilitate problem gambling trainings throughout the Region

- People no matter what type of issues they are dealing with knowledgeable staff and an environment that is accepting of foster an increased level of awareness that should translate to increased, substance abuse, and problem gambling in order to provide clarity in the ability to serve people with mental programs and services that the Agency provides. The Internet

- Ability to integrate problem gambling awareness into other others or disordered gambling, i.e., family members or significant support services for individuals experiencing problem or disorder gambling, as well as persons affected by problem

Minimum Qualifications
Qualifications continued...

- Experience providing community outreach.
- Experience providing behavioral health services to the criminal justice population and an existing partnership with other prevention organizations to provide community outreach and engagement.
Minimum Submission Requirements

All proposals must comply with the requirements specified in this RFP. To be eligible for evaluation, proposals must:

1) Be received on or before the due date and time;
2) Follow the required Proposal Outline;
3) Meet the Proposal Format requirements;
4) Be complete.

Qualifications will not be reviewed further. The Department will reject any proposal that deviates significantly from the requirements of this RFP.
The Better Choice Program will be designed to facilitate training and education throughout the designated Region.

Community outreach and engagement, and to provide problem gambling treatment services.

The Better Choice Program will be designed to facilitate training and education throughout the designated Region.

The Connecticut Department of Mental Health Program Overview

Problem Gambling Better Choice
Provide community outreach, engagement and education throughout the Region.

Ability to facilitate problem gambling trainings throughout the Region.

Ability dealing with that is accepting of people no matter what type of issues they are.

That should translate to knowledgeable staff and an environment problem gambling in order to foster an increased level of awareness the ability to serve people with mental health, substance abuse, and services that the agency provides. The intent is to provide clarity in integrate problem gambling awareness into other programs and

members or significant others.

Persons affected by problem or disordered gambling. Individuals experiencing problem or disordered gambling, as well as.

Provide clinical treatment and recovery support services for

About "Bettor Choice"
Staff Requirements

- (1.0 FTE) Licensed Clinical Program (LCP) Manager to lead the facilitation of services required herein, as well as carry a small clinical caseload, as needed.
- Minimum (0.5 FTE) Recovery Support Specialist(s), with 40% time designated for community outreach and engagement and 60% time designated toward clinic-based direct recovery support services.
- (1.5 FTE) Licensed Clinicians to provide clinical services. Time can be split between multiple clinicians or 1 (1.0 FTE) clinician and 1 (.5 FTE) clinician.
Appendices (5 points)
Budget and Budget Narrative (15 points)
Work Plan (20 points)
Subcontractors (N/A - 0 points)
Data and Technology (15 points)
Strategy Plan (15 points)
Scope of Services (20 points)
Organizational Profile (10 points)

Evaluation Criteria
Proposal Outline to Follow:

- Cover Sheet
- Table of Contents
- Declaration of Confidential Information
- Conflict of Interest - Disclosure Statement
- Executive Summary - 2 pages maximum
- Main Proposal - 20 pages maximum, excluding
- Appendices
- Executive Summary, Budget, Appendices &
- Cost Proposal (Financial Audit and Budget)
- Forms
- Appendices
- Forms
If a Proposer is a current DMHAS-Funded Agency,
provide a copy of Most Recent Financial Audit.
If a Proposer is not a current DMHAS-Funded Agency,
provide a

6. Appendix 6:  
   Appendix 5: One (1) Related Initiative that Illustrates the Proposer's  
   ability to meet the qualifications for this project.
5. Appendix 4: Letters of Reference. A minimum of three (3) letters  
   for New Positions.
4. Appendix 3: Resumes for Existing Staff and/or Job Descriptions  
   (issued through the office of the Secretary of the State Business  
   License).
3. Appendix 2: Proof of the Proposer Agency's Connecticut Business  
   Non-Profit Status.
2. Appendix 1:  
1. Appendices

Appendices
For more information on completion of this report, go to www.eeo.gov.

For more information on completion of this report, go to www.ct.gov/chro.

Form #5: Employer Information Report - EEO-1

Form #4: Notice to Bidders

Compliance

Form #3: Acknowledgment of Contract

Form #2: Consulting Agreement Affidavit

Certificate

Form #1: Gift and Campaign Contribution

FORMS PROVIDED TO YOU
Procurement Timeline

- Start of Contract: January 1, 2020
- Start of Contract Negotiations: October 31, 2019
- Proposal Selection: October 24, 2019
- Proposals Due: September 26, 2019, 3:00 PM EST
- Mandatory Letter of Intent: September 9, 2019
- Answers Released: August 29, 2019
- Deadline for Questions: August 22, 2019, 3:00 PM EST

MAN-DATORY RFP/Bidder’s Conference: August 15, 2019
- Released: August 2, 2019
- Planing Start Date: July 30, 2019
consideration. Result in disqualification from further
with the requirements set forth in the RFP shall
Failure to submit the required LOI in accordance

LOI's are due September 9, 2019, 3:00 PM

send to submit a proposal. but is non-binding and does not obligate the
A Letter of Intent (LOI) is required for this RFP,

Letter of Intent (LOI)

Mandatory
The LOI must clearly identify the Sender.

Contact by US mail or email.

The LOI must be submitted to the Official.

Due September 9

Mandatory Letter of Intent (LOI) is

proposed.

The LOI must indicate the Region(s) being

Email address

Fax number

Telephone number

Postal Address

Contact Person

Agency/Proposer Name

Including:
PCBC 2020 - Electronic Proposal

The subject line of the email must read: RFP # DMHAS-5WS-

To Official Contact: lillian.ruiz@ct.gov

One (1) electronic copy - Email a copy of the electronic proposal

Five (5) copies: and

One (1) original proposal;

An acceptable submission must include the following:

Hartford, CT 06134
410 Capitol Avenue, 4th Floor
Location: Department of Mental Health and Addiction Services

Time: 3:00 PM EST
Due Date: September 26, 2019

Proposal Submission Information

Proposal Submissions must be received by the Official Contact on or before the due date

The Official Contact is the only authorized recipient of

Proposal Submission Information
Deliver the proposal by the due date and time.

- Email - include RFP # in subject line.

- Don't forget to submit the electronic copy via

- Don't forget appendices and forms.

- Proof read your proposal.

- Respond to each section and each requirement.

- Exactly: Format and content.

- It is essential that you follow the instructions.

- Align proposal with program needs.

- Prepare and respond clearly and appropriately.

- Carefully review the Solicitation/Legal Notice.

Important Information
Discussing your proposal with DMHAS staff

Delivering Proposal to the wrong location

Not meeting the Minimum Submission Requirements as noted in the RFP

Incomplete Proposals

Letter of Intent

Late Proposals - Receipt of Proposal after the specified date and time

By the deadline

Failure to submit the Mandatory Letter of Intent

Failure to attend this RFP Conference

Grounds for Disqualification
Bizenet.

Addendum to the RFP on the DDAH5 website and
All questions and responses will be posted as a

Verbal responses to questions are unofficial.

Choice Program.
Ask questions for clarification of the Better

Ask questions about the procurement process.

You represent.
State your name and the Agency
When asking a question please

Questions
Lillian Ruiz@ct.gov

(860) 418-6865

OFFICIAL CONTRACT:

August 22, 2019, 3:00 PM EST to the
E-mail your questions no later than

Questions After Today?
RFP Overview and Highlights
Thank you for your attendance and interest!