MEMORANDUM

Date: January 19, 2018

To: Telecommunications Carriers and their Representatives

From: Melanie Bachman, Executive Director

Re: Exempt Modification/Tower Share Filing
Original Facility Approval Information

The Connecticut Siting Council (Council) Exempt Modification Filings Memorandum dated November 10, 2015, requires an exempt modification filing to include "whether the Council or Town approved the structure, and when, in which decision."

It has come to our attention that some filers have been placing this burden of discovery on the towns. Please note before discussions are initiated with the town regarding original tower approvals, the Council’s Telecommunications Database should first be consulted to determine if a tower was originally approved by the Council. The link for the Telecommunications Database is on the left-hand side of the Council’s website www.ct.gov/csc or http://www.ct.gov/csc/cwp/view.aspx?a=895&Q=248312&cscNav=. It is an excel spreadsheet that lists tower sites by town and street address.

Consulting with the database first will eliminate the towns spending unnecessary time researching information for telecommunications facilities that is readily accessible on our website.

Thank you in advance for your cooperation.

MAB/laf