

SustiNet Health Care Workforce Task Force

Work Plan Sept. 1, 2009 – June 30, 2010	2009				2010					2011	
	Q3 & Q4				Q1			Q2	Q3	Q4	Q1
	S	O	N	D	J	F	M				
Results Defined by SustiNet Act											
Develop a comprehensive plan for preventing and remedying statewide, regional and local shortages of necessary medical personnel, including physicians, nurses and allied health professionals								♦ (7/1)			
Develop task force recommendations in the context of overall SustiNet goals: <ul style="list-style-type: none"> • improve the health of state residents, • improve the quality of health care and access to health care • slow the growth of per capita health care spending • promote effective management of chronic illness • promote effective preventive care • reduce racial and ethnic disparities as related to health care and health outcomes 											
Organizational Tasks											
Assess connections between the task force and other state agencies. Develop procedures to communicate and collaborate.		*	*	*							
Develop procedures to communicate with other SustiNet committees and task forces and the board in order to identify information needed by each to develop mutually reinforcing recommendations.		*	*	*							
Develop stakeholder engagement plan for planning and implementation.		*	*	*							

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Determine core elements of the task force's comprehensive plan document (e.g. current status, gaps and barriers; prioritizing workforce gaps to be addressed by job category based on state/regional/local needs, Sustinet implementation needs, federal reform needs; recommendations; timeline, costs and financing). Identify who will draft the final report.		*	*	*								
Data Analysis												
Assemble existing studies on different aspects of the healthcare workforce. Analyze and prioritize existing recommendations.		*	*	*								
Assess existing programs statewide and their current funding streams. Identify barriers and need for resources and public health infrastructure to support the task force's goals.		*	*	*								
Identify areas needing study/further study. Invite presenters as needed to fill information gaps. Bring in additional resource people to the task force to complement/expand knowledge base.		*	*	*								
Identify ARRA, DOL and other federal funding sources as well as private sources that could assist with funding health care workforce initiatives or pilot programs that would meet state needs and further Sustinet implementation. Assess whether Connecticut has the infrastructure to be competitive for grants.			*	*	*							
Assess the impact of federal reform on task force's goals – incorporate into plan.				*	*							
Development of Recommendations												
Identify and prioritize the most critical shortage areas relevant to state/regional/local needs, Sustinet implementation needs and needs based on federal reform.				*	*	*						

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Develop detailed prevention and remediation recommendations.				*	*	*					
Develop timeline, cost estimates, and financing recommendations.				*	*	*					
Finalizing of Recommendations and Report Preparation											
Present preliminary findings and conclusions to key stakeholder groups.							*				
Refine preliminary recommendations and present to Sustinet board and co-chairs of committees of cognizance.							*				
Determine a "review & comment" process by which task force members can provide feedback to drafts of the comprehensive plan								*			
Schedule a target date by which a near-final draft will be ready to share with the Sustinet board co-chairs and co-chairs of the committees of cognizance over public health, human services and appropriations.								*			
Edit and finalize report for submission by July 1, 2010.								*	♦ (7/1)		