

SustiNet Medical Home Committee

Work Plan Sept. 1, 2009 – June 30, 2010	2009				2010				2011		
	Q3 & Q4				Q1			Q2	Q3	Q4	Q1
	S	O	N	D	J	F	M				
Results Defined by SustiNet Act											
Develop recommended internal procedures and proposed regulations governing the administration of patient-centered medical homes that provide health care services to SustiNet Plan members.								♦ (7/1)			
Develop Medical Home recommendations in the context of overall SustiNet goals: <ul style="list-style-type: none"> • improve the health of state residents, • improve the quality of health care • slow the growth of per capita health care spending • promote effective management of chronic illness • promote effective preventive care • reduce racial and ethnic disparities as related to health care and health outcomes 											
Develop Medical Home recommendations that address the three critical functions listed in the legislation: <ul style="list-style-type: none"> • Assist members to safeguard and improve their own health • Provide care coordination • Provide 24/7 access via telephone, email, or appointments Medical home functions should be defined by the board of directors on an ongoing basis that incorporates evolving research concerning the delivery of health care services.											
Organizational Tasks											
Assemble existing studies on Medical Home. Analyze and prioritize recommendations already made.		*	*								
Research other models (e.g. North Carolina model)		*	*								

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Assess existing programs statewide. Identify barriers and need for resources and public health infrastructure to support the committee's goals.	*	*	*									
Assess connections between this Committee and other state agencies. Develop procedures to communicate and collaborate.	*	*	*									
Develop procedures to communicate with other Committees and Task Forces in order to identify information needed by each to develop mutually reinforcing recommendations.	*	*	*									
Develop stakeholder engagement plan for committee's process.		*	*									
Identify areas needed further study. Invite presenters as needed to fill information gaps. Bring in additional people to the committee to complement/expand knowledge base.	*	*	*	*	*							
Determine core elements of Medical Home Committee's comprehensive plan (i.e. current status; priority issues, major barriers, costs and financing) Identify who will draft the final report.	*	*	*									
Identify federal funding or private sources that could assist with funding medical home initiatives or pilot programs under Sustinet.				*	*	*						
Data Analysis and Development of Recommendations												
Assess how federal reform affects Medical Home and incorporate into plan.				*	*	*	*					
Recommend which types of providers may serve as medical homes.		*	*									
Determine which are "core" medical home functions that must be performed by the medical home provider and which are functions, outside core medical home functions, which can be performed by another entity.		*	*									
Develop a process for the board to certify qualified entities or individuals that can perform any medical home function not assumed by the core provider.				*	*	*						

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Recommend that the future governance entity assist in the development of community-based resources to enhance medical home functions.						*	*				
Determine a phased-in approach to enrollment into medical homes, with priority given to those for whom cost savings appear most likely, including those with chronic health conditions.						*	*				
Create a plan to pilot Medical Home.						*	*				
Develop a plan to offer reduced price consultants that shall assist physicians and other health care providers in restructuring their practices and offices so as to function more effectively and efficiently.					*	*	*				
Develop a plan to offer continuing medical education courses that assist physicians, nurses and other clinicians.					*	*	*				
Develop quality and safety standards for medical home functions that are not covered by existing professional standards.					*	*	*				
Develop recommendations about specialty referrals and consultations.						*	*				
The committee shall offer recommendations concerning payment for medical home functions.						*	*				
Finalizing of Recommendations and Report Preparation											
Present preliminary findings and conclusions to key stakeholder groups.						*	*				
Refine preliminary recommendations and present to SustiNet board and co-chairs of committees of cognizance.						*	*				
Determine a "review & comment" process by which committee members can provide feedback to drafts of the comprehensive plan.								*			
Schedule a target date by which a near-final draft will be ready to share with the SustiNet board co-chairs and co-chairs of the committees of cognizance over public health, human services and appropriations.								*			
Edit and finalize report for submission by July 1, 2010.									♦		
									(7/1)		

