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**From:** Trotman, Pamela  
**Sent:** Thursday, May 06, 2010 5:12 PM  
**Subject:** LIEAB Revised Recommendation 5/3/10

LIEAB Members:

As discussed, below are the two resolutions from the LIEAB meeting of 5/3/10 drafted by Shirley. Please review the information and submit all comments to Shirley and copy me by the close of business on Tuesday, May 11. Shirley will combine all comments into a final document for submission to OPM and DSS.

Initial comments on the draft recommendations from the Chair- any recommendation by the Board must be placed within some context. This would at it simplest be a discussion of what the Board perceives to be the issue or problem that needs addressing and how this recommendation is intended to correct that situation.

### **DRAFT LIEAB RECOMMENDATIONS**

1. The Low Income Energy Advisory Board recommends to the Department of Social Services and the Office of Policy and Management that:
  - a. a draft outline of the energy assistance plan for winter 2010-2011 be prepared by June 10, 2010 for discussion at the July 2010 LIEAB meeting;  
and
  - b. such draft outline includes at least two parts:
    - i. assumes a program budget at level funding; and
    - ii. assumes a program budget at the level of funding in the President's budget plus any anticipated carry-over funding from this winter.

2. The Low Income Energy Advisory Board recommends to the Department of Social Services and the Office of Policy and Management that the draft energy assistance plan include a pilot for year around intake where a household applies for and is determined eligible for the current CEAP program year and the upcoming CEAP season as appropriate. The intake would include:
  - c. Determination of eligibility for CEAP;
  - d. Application for CAA administered weatherization and any available utility weatherization services;
  - e. Certification of hardship status for winter shut-off protection;
  - f. Arrearage forgiveness program application processing; and
  - g. Completion and processing of a below budget worksheet where appropriate.

**PLEASE NOTE:** According to the 2010 meeting schedule adopted by the Board at its December 2009 meeting, there is no scheduled meeting of the LIEAB in July. July (like April and October) is a month where federal reporting requirements by DSS and OPM make it extremely difficult for us to participate in any meeting.

Thanks.