

**DEAR FACILITY OWNER/OPERATOR**

The United States Environmental Protection Agency – Region 1 and the Connecticut State Emergency Response Commission (SERC) invite you to a **FREE HALF-DAY** EMERGENCY PLANNING AND COMMUNITY RIGHT-TO-KNOW ACT (EPCRA) compliance assistance workshop. EPCRA places various planning and reporting requirements on business and industries that store and/or use certain chemicals and materials. EPCRA requires facilities having such chemicals, with quantities as low as 1 pound, to submit annual chemical inventory reports for **Calendar Year 2006** by **March 1, 2007**. You are invited to participate in one of the **FREE HALF-DAY** workshops on the EPCRA reporting requirements. This invitation is being sent to facilities similar to yours located in the surrounding area and through out the state.

These compliance assistance workshops are an opportunity to learn about your facilities current obligation under EPCRA. We hope you will take advantage of this opportunity to understand how the SERC and your Local Emergency Planning Committee (LEPC) can help you with your reporting, planning, and prevention under EPCRA. We look forward to personally seeing you at one of the below EPCRA workshops:

- 08:00 am ... Tuesday, January 30, 2007\* - Norwalk Community College (PepsiCo Theater) 188 Richards Avenue, Norwalk, CT 06854. <http://www.nctc.comnet.edu/default.asp>.
- 08:00 am ... Wednesday, January 31, 2007\* - New Haven Fire Training Academy, 230 Ella T. Grasso Boulevard, New Haven, CT 06519. <http://cityofnewhaven.com/Fire/TrainingAndAdmin.asp>.
- 08:00 am ... Thursday, February 1, 2007\* - Connecticut College (Blaustein Humanities Center), 270 Mohegan Avenue, New London, CT 06320. *Please park in the South Parking Lot, shuttle service will be available.* <http://www.conncoll.edu/admissions/visiting/directions/>.

In light of the recent explosion/fire in Danvers, MA EPCRA is an *important program developed to protect you, your employees, your communities, and it better prepares emergency response personnel to handle an incident should one occur.* The U.S. EPA- Region 1 has launched an *exerted EPCRA inspection/enforcement initiative and may assess penalties of UP TO \$32,500 PER CHEMICAL VIOLATION, PER DAY FOR FAILURE TO REPORT.*

Let us help you to make your community a safer place. For general EPCRA information or your reporting obligations, you may call the **EPCRA Hotline at 800-424-9346**. You need to register early so that we can properly plan for this timely workshop. You can contact **U.S. EPA EPCRA Team** at **617-918-1845** if you need additional help.

**Connecticut EPCRA WORKSHOPS REGISTRATION**

**Deadline: Please Register No Later Than One Week Prior To The Applicable Workshop Date**

**Name:** \_\_\_\_\_ **Company:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone :** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**E-Mail:** \_\_\_\_\_

**Workshop Dates:**

**Check One ... ( ) Tue 1/30/07\*, ( ) Wed 1/31/07\* or ( ) Thu 2/1/07\***

**Please Fax to:** CHRIS JENDRAS at 617-918-0845 **Or Email to:** [jendras.chris@epa.gov](mailto:jendras.chris@epa.gov)

**Please Note:** You **WILL NOT** receive a confirmation of your registration.

CONNECTICUT EPCRA WORKSHOP AGENDA & LOCATIONS

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PRESENTED BY THE US ENVIRONMENTAL PROTECTION AGENCY, REGION 1  
&  
Connecticut State Emergency Response Commission

|                |                                                                                |
|----------------|--------------------------------------------------------------------------------|
| <b>8:00 AM</b> | <b>REGISTRATION</b>                                                            |
| 8:30           | WELCOME & INTRODUCTIONS                                                        |
| 8:45           | UNDERSTANDING YOUR SERC & LEPC                                                 |
| 9:00           | ARE YOU A <u>E</u> XTREEMLY <u>H</u> AZARDOUS <u>S</u> UBSTANCE “EHS” FACILITY |
| 9:45           | ANNUAL CHEMICAL INVENTORY REPORTING                                            |
| 10:15          | QUESTIONS & ANSWERS                                                            |
| 10:30          | <b>BREAK</b>                                                                   |
| 10:45          | USING CHEMICAL REPORTING <u>TIER 2</u> SUBMIT                                  |
| 11:15          | REPORTING A CHEMICAL RELEASE/ACCIDENT                                          |
| 11:30          | COMING INTO COMPLIANCE WITHOUT PENELTY                                         |
| 11:45          | QUESTIONS & ANSWERS                                                            |
| <b>12:00 N</b> | <b>ADJOURN</b>                                                                 |

FOR DIRECTIONS TO THE CONNECTICUT EPCRA WORKSHOP LOCATIONS  
CHECK THE BELOW LISTED WED SITES

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**\*In case of inclement weather / workshop cancellation, call 617-918-1845 after 5:00 am.**