



STATE OF CONNECTICUT
STATE ELECTIONS ENFORCEMENT COMMISSION

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS ON THE SECOND PAGE

Open To: Agency Employees
Location: 18 – 20 Trinity Street
Hartford, CT 06106
Hours: 40/week
Salary: \$95,728 – \$122,791 (MP-69)
Closing Date: June 9, 2010

General Knowledge: Considerable knowledge of and ability to apply management principles and techniques; knowledge of and ability to apply state campaign financing and election laws; knowledge of criminal, constitutional, and administrative law and rules of evidence; knowledge of legislative process; considerable interpersonal skills; considerable oral and written communication skills; considerable ability in advocacy and negotiation techniques; considerable ability to interpret complex legislation.

Preferred Skills and Ability: Excellent managerial skills and ability to function effectively in nonpartisan capacity. Strong ability to lead management team. Excellent decision making skills. Experience in the development, implementation and the evaluation of goals and objectives.

General Experience: Ten (10) years of professional experience performing legal investigations, forensic financial investigations or the practice of law, with two (2) years having been in a campaign finance agency.

Note: A campaign finance agency is defined as a governmental unit of the federal, state or local level that has subject matter authority to regulate laws pertaining to campaign financing.

Special Experience: Two (2) years of the General Experience must have been in a supervisory or managerial capacity.

Substitution Allowed:

1. College training may be substituted for General Experience on the basis of fifteen (15) semester hours equaling one-half (1/2) year of experience for a maximum of four (4) years for a Bachelor's degree.
2. A Master's degree in business management, financial management or accounting may be substituted for one (1) additional year of General Experience.
3. A law degree may be substituted for one (1) additional year of General Experience.

Note:

The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules.

Application Instructions:

Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, and an Application for Employment (PLD-1), which is available on-line at www.das.state.ct.us/exam to the following no later than June 9, 2010:

State Elections Enforcement Commission
18 – 20 Trinity Street
Hartford, CT 06106
Attention: David R. Barry
Fax Number: (860) 256-2997
E-mail address: david.barry@ct.gov

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.