



State Elections Enforcement Commission Notice to Ongoing Political Committees Regarding Biennial Re-Registration

Pursuant to General Statutes § 9-610 (f), all ongoing political committees that file with the State Elections Enforcement Commission (SEEC) must file, by November 15, 2016, either (1) a **SEEC Form 3, Political Committee (PAC) Registration**; or (2) a **SEEC Form 3NC, Biennial Re-Registration Without Changes** indicating that there has been no changes, additions or deletions to the existing SEEC Form 3 on file with SEEC.

The failure of a committee to file one of these two forms by November 15th will result in the committee being **prohibited from accepting** lobbyist contributions during the 2017 and 2018 legislative sessions and **prohibited from making** contributions to committees covered by the sessional lobbyist provision during these sessions as well. See General Statutes § 610 (e) and (f).

A **SEEC Form 3** or **SEEC Form 3NC**, as appropriate, must be submitted to SEEC (20 Trinity Street, Hartford, CT 06106) by **November 15, 2016**. Treasurers are permitted and encouraged to submit the SEEC Form 3NC through SEEC's Electronic Campaign Reporting Information System (eCRIS). In the event the committee needs to file a SEEC Form 3, the chairperson and treasurer and deputy treasurer (if applicable) may also do so electronically through eCRIS. If you do not already have eCRIS access, you may set up an account by going to our eCRIS homepage (<https://seec.ct.gov/eCrisHome/>) and selecting "Sign Up for eCRIS Account" under "How to get Started." If you need assistance, please contact the eCRIS Helpdesk at 860-256-2930.

If eCRIS is not an option, you may hand deliver the applicable form by 5:00 pm on November 15, 2016 or send it in the mail, postmarked by no later than November 15, 2016.

If you would like to review your committee's last filed registration statement in order to determine whether you need to amend, please visit the eCRIS Document/Filing search page (<http://seec.ct.gov/eCrisReporting/SearchingDoc.aspx>), enter your committee's name and select "registration forms" as the Form Type, and then order the results by date received to find your most recently filed registration statement.

Please review the enclosed Fact Sheet as part of your review of the existing registration. You may file a SEEC Form 3NC **only** if there have been no changes, deletions or additions to the SEEC Form 3 currently on file. If you need to make **any** changes to the committee's registration information, you must complete the SEEC Form 3, choosing **Biennial with Changes** as the Registration Type.

The committee's **treasurer** is responsible for submitting the 3NC. If the committee is filing a SEEC Form 3, the chairperson must sign the form, as well as the treasurer and any deputy treasurer.

If you have any questions about the biennial re-registration process, please call 860-256-2940.