MINUTES OF MEETING
June 15, 2006


Chairperson Bzdyra called the meeting to order at 9:42 AM.

The minutes of the May 16, 2006 meeting were moved for adoption by Frank Coyle, seconded by Albert Ilg and approved unanimously.

The Chairperson reported on the current revisions being drafted by the Office of Policy and Management (OPM) to Executive Order 7b due to legislative changes regarding affidavits. Ms. Bzdyra asked that each Board Member review Executive Order 7b and propose any revisions to her for submission to OPM as soon as possible.

The Chairperson led a discussion regarding the Uniform Code Development Project. She and Beth Petroni led the Board through a working draft PowerPoint presentation and the newly incorporated materials in the Board document binders. Several items from the document book were discussed. The DAS mapping example, the project plan for code preparation and the ABA Model Procurement Code were discussed in detail. Chairperson Bzdyra requested that the members review the ABA Model language for discussion at the next Board meeting.

Members discussed the relevance of certain state financial data. Al Ilg expressed an interest in the state’s procurement expenditures. Specifically, Board Member Ilg is interested in obtaining fiscal data in certain particular areas. Chairperson Bzdyra requested that Mr. Ilg become the point person on the financial data necessary for the Board to accomplish its responsibilities.

Next, members discussed the structure and timing of the Board’s public hearings. Chairperson Bzdyra relayed the Governor’s desire for the Board to hold hearings and requested the Board consider two hearings: one in Hartford and one in Fairfield County. It was agreed to try to schedule one hearing at the Legislative Office Building in Hartford and to determine a location in Bridgeport, perhaps at Housatonic Community College. The Board determined that an effort should be made to schedule the hearings in the second week in July. Chairperson Bzdyra requested that the Board members consider,
addition to the general public, who should be invited to testify. Members were asked to develop questions to ask those who testify at the hearings.

Chairperson Bzdyra asked the members to review all the documents in their binders, especially, the ABA Model Procurement Code, for discussion at the next meeting.

The next Board meeting was scheduled for Wednesday, June 28 at 9:30 AM.

Then meeting adjourned at 11:48 AM.