# STATE OF CONNECTICUT
# OFFICE OF GOVERNMENTAL ACCOUNTABILITY
## STATE CONTRACTING STANDARDS BOARD

Draft Minutes
State Contracting Standards Board 4e-36 Contested Solicitations and Awards Subcommittee
Special Meeting
Friday, September 11, 2015, 9:00 AM
999 Asylum Avenue, First Floor
Conference Room
Hartford, CT 06105

Members Present:

Robert Rinker, Subcommittee Chair
Stuart Mahler
Roy Steiner

Claudia Baio, SCSB Chair

Staff Present:

Julia Marquis, Chief Procurement Officer
David Guay, Executive Director

## 1. Call to order

Meeting was called to order at 9:03 A.M. by Robert Rinker, Subcommittee Chair.

## 2. Approve the minutes of the August 25, 2015 Meeting

Subcommittee Chair Rinker entertained a motion to approve the draft minutes of the August 25, 2015 meeting of the State Contracting Standards Board 4e-36 Contested Solicitations and Awards Subcommittee.

Motion made by Stuart Mahler and seconded by Roy Steiner to approve the minutes of the August 25, 2015 meeting of the State Contracting Standards Board 4e-36 Contested Solicitations and Awards Subcommittee. All voted in favor.

## 3. Further discussion and action concerning Schulman & Associates contest of DOC's award of a contract.

Subcommittee members discussed with Ms. Marquis and representatives of the Department of Correction (DOC) remaining issues concerning the Schulman & Associates contest; timeliness of the contest, issue of known or should have known, participation of attorneys on the evaluation team, FOI response to Attorney Schulman by DOC and the evaluation team process.

Motion made by Stuart Mahler and seconded by Roy Steiner to send a request to the Attorney General for an opinion on the appropriateness of participation of Assistant Attorney Generals on evaluation teams and to provide Attorney Schulman a copy of the request letter. All voted in favor.

## 4. Further discussion and action concerning Independence Northwest contest of a Department of Housing (DOH) award of a contract

Subcommittee members discussed with Ms. Marquis the issue of whether the alleged "housing first" requirement was a basis for the RFP evaluation.

Motion made by Stuart Mahler and seconded by Roy Steiner to dismiss with prejudice the contest from Independence Northwest. All voted in favor.

## 5. Other *Business*

No other business was raised.

## 6. Adjournment

Hearing and seeing no other business, Chair Rinker entertained a motion to adjourn.

Motion made by Stuart Mahler and seconded by Roy Steiner to adjourn at 9:45 A.M. All voted in favor.