



# State of Connecticut State Contracting Standards Board

## MINUTES OF MEETING December 28, 2006

**Attendees:** Amalia Vazquez Bzdyra, Francis R. Coyle, Wendy Estela Scaringe, John Whitcomb, Gary Dilk and Albert Ilg.

Chairperson Bzdyra called the meeting to order at 9:35 a.m.

Frank Coyle moved the approval of the minutes from the November 15, 2006 meeting and Gary Dilk seconded the motion. John Whitcomb requested a change to the minutes to reflect his attendance at the meeting. The amendment was adopted and the minutes were adopted unanimously.

Chairperson Bzdyra provided a complete walk through of the Consolidated Uniform Procurement Code Report. She explained that the Report outlines the Consolidated Uniform Procurement Code Proposal and includes two attachments, which illustrate the organizational structure of the Board and contain a copy of the interim report of the process mapping work completed by the Board. The Report also provides other recommendations for procurement reform.

Beth Petroni presented the Interim Report to the Board. She explained how the mapping process was conducted and the Interim Report's conclusions and recommendations.

Al Ilg moved to adopt the Uniform Procurement Code Report. The motion was seconded by John Whitcomb and adopted unanimously.

Attorney Steve Mednick provided an in-depth explanation of the 225 sections of the Consolidated Uniform Procurement Code Proposal.

John Whitcomb congratulated the members and staff of the Board for the fine product it produced and stressed the importance of the electronic vision set forth in the proposal.

Wendy Estela Scaringe thanked her fellow members on the Board and the staff. She spoke of the importance of utilizing a broad base of vendors, including small and minority businesses and articulated her concerns over the many issues that small, minority and woman owned businesses have in providing goods and services to the State. She explained that the proposal calls for a disparity study to begin to understand the depth of these issues and noted that further dialogue and work must occur in this area.

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Gary Dilk spoke of the education and training that this proposal could provide. Through out the Board's investigation of State procurement the lack of a formal education and training program was noted. Mr. Dilk would like to see the certification program in the proposal adopted and to infuse employees with a thought process that empowers them to obtain the best value for the citizens of the State.

Al Ilg spoke of his respect for the State procurement professionals who he found extremely dedicated and hard working. Mr. Ilg is proud of the work the Board has completed but stressed the importance of focusing the next steps of the Board to achieve: further streamlining of the procurement process, creation of performance measures especially in the areas of time and cost savings, consolidating resources, and addressing the issues facing small, minority and women owned businesses.

Wendy Estela Scaringe moved to adopt the Consolidated Uniform Procurement Code subject to review by staff, counsel and the Chair prior to submittal to the Clerks of the House and Senate on or before 15 January 2006. Frank Coyle seconded the motion and it was adopted unanimously

The next meeting was scheduled for January 8, 2007 at 9:30 a.m.

Gary Dilk moved for adjournment at 10:48 a.m. Frank Coyle seconded the motion and it was adopted unanimously.