State of Connecticut

Police Officer Standards and Training Council
Connecticut Police Academy

Field Training Officer Course – Qualification Record

I recommend that _____ be recognized as a **Field Training Officer** by the Police Officer Standards and Training Council. The officer, State Certification number _____, possesses the following qualifications:

- Has at least three years experience as a certified police officer
- Is knowledgeable of and committed to the department's mission, goals and objectives
- Has a work history demonstrating above average initiative, self-motivation, self-improvement and minimal sick leave
- Has consistently presented a professional image
- Has demonstrated a superior knowledge of statutory and case law, current police procedures, department rules, regulations and standard operating procedures.
- Has no sustainable civilian or departmental complaints during the two years prior to this application that would directly relate to suitability for acceptance into an FTO course
- Has the positive recommendation of past and present supervisors.
- The proposed officer can meet the following performance criteria:
  - ✓ Has the ability to communicate as an instructor
  - ✓ Can write in a clear, concise and effective manner
  - ✓ Can interrelate with others, especially on a one-to-one basis
  - ✓ Can evaluate the performance of others in accordance with prescribed procedures.
  - ✓ Has displayed a willingness to work overtime to accomplish departmental goals.
  - ✓ Has displayed sensitivity to the cultural differences and the special training needs of Recruit officers.
  - ✓ Has the ability to identify training needs on own initiative and assist in preparing training courses and lesson plans.

_____	_____	_____
Chief/Designee	Department/Agency	Date