

STATE OF CONNECTICUT OFFICE OF POLICY AND MANAGEMENT

DATE: September 16, 2009

TO: Municipal Chief Elected & Executive Officials
Designated Chief Financial Officials
Designated Project Officers

SUBJECT: OPM Municipal Energy Efficiency and Block Grant Program
OPM Supplemental Regional Bonus Pool Program

This is to inform you that the U.S. Department of Energy (DOE) has awarded the Office of Policy and Management (OPM) the State of Connecticut's American Recovery & Reinvestment Act, Energy Efficiency and Conservation Block Grant (EECBG) effective September 14, 2009.

Now that the grant has been awarded OPM can move forward to complete the application materials, finalize the grant portal submission process and issue user ids for grant portal access. **We expect to have the energy section of the grant portal operational and ready to accept application submittals on October 5, 2009.** Application instructions for the OPM Municipal Energy Efficiency and Conservation Block Grant Program (OPM EECBG), a grant portal tutorial and user ids will be issued on or prior to October 5th. User ids will be e-mailed directly to designated Chief Elected/Executive Officials (CEOs), Chief Financial Officers (CFOs) and Project Officers (POs). Application instructions and the tutorial will be e-mailed to POs. **The due date for grant application submittals for the OPM EECBG will be Monday, November 2, 2009.**

As this electronic grant portal application has just been developed and the process has not previously been used I am looking for up to three towns to test the submittal process prior to going statewide on October 5th. For these test towns we will issue user ids and application instructions on September 30th and ask that you submit your application by noon on October 2nd. If you are interested in working with us to test the system, and you believe you are prepared to submit your application within this time frame, please contact me at david.kalafa@ct.gov or (860) 418-6301. I will work with the test towns prior to October 2nd to insure you are able to respond to application questions.

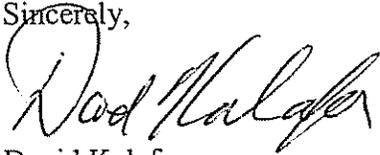
Please note that the application process for the OPM Supplemental Regional Bonus Pool program will follow the application process for the OPM EECBG. The exact timing will be based on how application submittal and review of the OPM EECBG progresses. At a minimum the 'Bonus Pool' application will follow a month behind the OPM EECBG. Application materials for the 'Bonus Pool' will be made available at the appropriate time.

I also want to inform you that DOE is requiring as a grant condition that all municipal applications submitted to OPM must be forwarded to DOE for review and approval prior to OPM making an award to any municipal subgrantee. It is unclear how long this process will

take, but we expect it will add additional time to the review process and will slow down the award process.

Please be advised that future communication regarding these programs will be e-mailed to designated POs. I thank you for your patience as we continue to work through the administrative process for delivering this block grant opportunity.

Sincerely,

A handwritten signature in black ink, appearing to read "David Kalafa". The signature is written in a cursive style with a large initial "D".

David Kalafa
Policy Development Coordinator
Energy Management Unit