

Minutes of the December 17, 2008 Property Revaluation Work Group Meeting

In attendance:

Mary Finnegan (for Senator Eileen Daily and Representative Cameron Staples)
Shelby Jackson III
Gary Johns
Dean O'Brien (for Senator Bob Duff)
Kathie Rubenbauer (designee of Office of Policy and Management Secretary Robert L.
Genuario)
Dan Thomas
John Wareck

Kathie Rubenbauer called the meeting to order at 10:00 a.m.

John Rainaldi, Director of Assessment and Taxation for the Town of Manchester, discussed his recent experience with respect to implementing the town's phase-in.

Kathie Rubenbauer discussed the phase-in materials that she provided group members prior to the meeting, explaining that she has yet to discuss the phase-in methods described with the assessors of towns that implemented them. She noted that towns appear to be interpreting the law in a manner that differs from the Office of Policy and Management's explanation of the law as provided assessors. She is developing a spreadsheet that will show the variations in methods and indicated that this may indicate the need for statutory clarification. A discussion of ways to clarify the statute in followed.

There was also a discussion of additions to the draft revaluation contract that members received previously, as well as a discussion of the options of adding revaluation contract specifications, similar to those in the Connecticut Association of Assessing Officers' *Handbook for Connecticut Assessors*, or adding a list of items that should be included in specifications.

Kathie Rubenbauer reminded group members to provide her with any changes to the portion of the revised draft report regarding a regional revaluation schedule, as soon as possible. She intends to finalize this portion of the report prior to the end of the year.

Group members agreed that the next meeting would be February 25, 2009.

The meeting adjourned at 11:15 a.m.