Insert Municipal Header

Date

Secretary Benjamin Barnes

Office of Policy and Management

450 Capitol Avenue

Hartford, CT 06106-1379

RE: Request for Waiver of Discretionary State Funding Prohibition

Dear Secretary Barnes:

On Date of “Notice of Expired POCD” letter, I notified you and the Commissioners of Transportation, Energy and Environmental Protection, and Economic and Community Development that the Town/City of \_\_\_\_\_\_\_\_\_\_\_\_’s Plan of Conservation and Development (POCD) has expired, making it ineligible for discretionary state funding. At this time, I respectfully request that you consider a waiver of the discretionary state funding prohibition as allowed under CGS Section 8-23(b).

Specifically, the Town/City of \_\_\_\_\_\_\_\_\_\_\_\_ has applied for discretionary state funding under the Name of Grant Program administered by the Name of Administering State Agency in the amount of $xx,xxx.xx. This grant, if awarded, would allow the Town/City of \_\_\_\_\_\_\_\_\_\_\_\_ to Briefly Describe the Proposed Project.

The Town/City of \_\_\_\_\_\_\_\_\_\_\_\_ continues to make progress in revising its POCD and currently Provide a Status Update on the POCD Revision Process. At this time, I fully expect that the Planning Commission/Planning and Zoning Commission will finalize and adopt the POCD by no later than Anticipated Date of POCD Adoption.

I appreciate your timely consideration of this waiver request. When you inform me of your decision, please also directly notify Name/Title of Program Manager at Administering State Agency, as this will help to ensure that this application receives the same degree of consideration as other eligible applications.

I understand that this waiver request, if approved, is valid only for the application described above, and that a new waiver request is required for each application for discretionary state funding until the Planning Commission/Planning and Zoning Commission has finalized and adopted its POCD. Thank you for your prompt consideration of this request.

Sincerely,

Name of Chief Elected Official

Cc: Name/Title of Program Manager at Administering State Agency