

**DRAFT MINUTES**  
**MUNICIPAL FINANCE ADVISORY COMMISSION**  
**SPECIAL MEETING**  
**THURSDAY, DECEMBER 15, 2011**

Meeting Location: Office of Policy and Management  
450 Capitol Avenue, Room 4A  
Hartford, CT 06106

Date/Time: December 15, 2011, 10:00 A.M.

Members Present: Chairman Thomas Hamilton  
Ms. Kathleen Clarke Buch  
Mr. Robert Dakers  
Mr. Douglas Gillette  
Mr. John Schuyler

Members Absent: Mr. Robert Burbank  
Ms. Diane Waldron

Others Present: Joseph Mancini, Finance Director, West Haven  
William Plummer, OPM Staff  
Jean Gula, OPM Staff  
Kristen Emigh, OPM Staff  
Sharon Dixon Peay, State Treasurer's Office

**Agenda Item 1: Call to Order**

Chairman Hamilton convened a regularly scheduled meeting of the Municipal Finance Advisory Commission (the "Commission") at approximately 10:10 A.M.

**Agenda Item 2: Minutes to the September 8, 2011 MFAC Meeting**

The September 8, 2011 minutes were unanimously approved by all members present with one abstention.

**Agenda Item 3: City of West Haven – Financial Condition Update**

Review and discussion of City of West Haven’s financial condition.

**Agenda Item 4: Town of East Haven – Financial Condition Update**

Review and discussion of the Town of East Haven financial condition.

**Agenda Item 5: Borough of Jewett City - Update.**

**Agenda Item 6: Proposed Meeting Dates for Calendar Year 2012**

**Agenda Item 7: Other Business.**

Update on other matters affecting municipal finance.

**Adjournment:** Meeting was adjourned at approximately 11:50 A.M.