

MEMORANDUM

To: Local Chief Executive Officials and Chief Financial Officers

From: Sandra M. Huber, LoCIP Program Coordinator
Intergovernmental Policy Division

Date: August 29, 2013

Subject: **2013 Local Capital Improvement Program (LoCIP) UPDATE**

The 2013 Legislative session has resulted in significant changes in the Local Capital Improvement Program (LoCIP). **Section 93 of PA 13-184** expands the list of approved LoCIP Projects to include “a municipal capital expenditure project for . . . the following purposes:”

- establishment of bikeways and greenways,
- land acquisition, including for open space, and costs involved in making land available for public uses,
- acquisition of technology related to implementation of the Department of Education’s common core state standards,
- technology upgrades, including for improvements to expand public access to government information through electronic portals and kiosks,* and
- *for fiscal years ending June 30, 2013 and June 30, 2014 only*, acquisition of snow removal equipment, capital expenditures made to improve public safety, and capital expenditures made to facilitate regional cooperation.**

Section 94 of PA 13-184 allows towns that expended funds in FY 2013 on the expanded list of projects to apply to the secretary for reimbursement of such expenses. Section 94 allows the Secretary of OPM to authorize reimbursements for these projects prior to the project being included in the capital improvement plan (CIP) adopted by the municipality.

* Please use [Updated 2013 LoCIP Authorization/Expenditure \(A/E\) form](#) for these new subdivisions.
[Related Guidelines](#)

**Please [use LoCIP A/E form 1a](#) for these “subsection (X)” projects
[Related Guidelines](#)

Remember to provide expenditure documentation for items or services for which you request LoCIP reimbursement with your reimbursement request: copies of cancelled checks or a list of checks issued, the date, vendor, a description of the items or services provided and amount.

If you have questions or comments concerning the LoCIP program, please contact me at (860) 418-6293 or e-mail me at: sandra.huber@ct.gov Thank you.