

IT INVESTMENT CAPITAL FUND

PROJECT STATUS REPORT

To: Information Technology Strategy and Investment Committee
John Vittner, Office of Policy & Management

From: Linda Goodman, Deputy Director OEC
Pietro Rosato, Fiscal Manager, OEC

AGENCY/PROJECT NAME: State Department of Education / QRIS

PROJECT MANAGER: Richard Lamb, SDE IT Consultant: Project Manager

REPORTING PERIOD: January 2016 through June 2016

Total Funds Requested: \$6,000,000

Bond Commission Approval(s): \$3,000,000

June 2013 \$ 2,100,000

January 2016 \$ 900,000

Accumulative Total Capital Fund Expenditures to Date: \$2,347,968.

Expended - \$ 2,202,114

Encumbered - \$ 145,854

Remaining - \$ 652,032

Brief Project Description/Summary:

With the production release of the Early Childhood Information System (ECIS) work has begun on two major programs including Workforce Registry and Early Childhood Home Visiting. Other OEC programs in scope include ChildCare Licensing, Head Start/Early Start and School Readiness, Publicly Funded Child DayCare Centers, Children's Trust Fund (includes Nurturing Family Network and Help Me Grow, United Way – ChildCare 211, Care 4 Kids, State Department of Education Teacher Certification, and Quality Rating Information System.

Update for July 2016 – The Early Childhood Information System (ECIS) is in production along with the first portion of the Workforce Registry program called Matching Engine. This project will migrate the OEC Workforce Registry from the vendor and make improvements. The current manually intensive process of maintaining early childhood program licenses and accreditation will be automated where possible.

July 2016 Summary of Progress Achieved Since Last Report:

1. Early Childhood Information System (Phase 1) was placed in production. This application was developed for more than 400 Pre-K facilities to enter child and family level data and OEC staff to run reports.

2. A batch upload process has been developed that allows the OEC Facilities to upload child data in a batch format to create SASIDS/ and or enroll children in ECIS. Business rules will be run against the data during the upload process before it is moved to ECIS. This process will allow the facility to edit batch data online before exporting the file to ECIS. It is expected to go to User Acceptance testing this month.
3. Workforce Registry Matching Engine was developed and is currently being User Acceptance tested. It is expected that it will be placed into production during July.
4. Requirements have been collected and approved for the Early Childhood Home Visiting and planning has begun to map out deliverables.
5. Approval was received to hire additional contractor resources to work on the Registry program. Four resources have been hired with various start dates in July.
6. An additional Help Desk contractor resource was authorized due to the volume of calls and the potential impact of the new applications that are currently being developed. The search is underway.

Issues and Risks:

Issue:

1. The initial draft of the ECIS Home Visiting application was sent on May 6th but meetings and changes to the requirements have delayed the official sign-off for nearly ten weeks. Initially the emphasis on requirements was with Federal reporting needs. State requirements have been added causing a shift in the project scope.

There has been a fixed date to replace the vendor product for data collection by October 3rd. Historical data migration, batch upload processing (three separate uploads) and reporting will continue to be worked on through November.

Risk:

1. Further delays in beginning the development process on the Home Visiting application will not only adversely impact the completion date but will also adversely impact the Registry program as the Home Visiting technicians are scheduled to join forces with the Registry technicians in December.

Next Steps and Project Milestones:

1. July - User Acceptance testing of Batch Upload with OEC staff.
2. July - User Acceptance testing of Registry – Matching Engine to be completed.
3. July – Additional contractor resources for the Registry program have been identified and start dates determined.
4. August – Additional Help Desk contractor resource has been identified and will start.
5. August – Registry requirements draft to be completed.
6. September – Registry requirements sign off received and development planning completed.
7. October - Data collection capabilities for Home Visiting are due by the 3rd.
8. October – Registry program major deliverables identified and development is underway.
9. December – Reporting, historical data migration and three batch upload processes are scheduled for completion for Home Visiting.