

**IT INVESTMENT CAPITAL FUND  
PROJECT STATUS REPORT**

**To:** Information Technology Strategy and Investment Committee  
John Vittner, Office of Policy & Management

**FROM:** Brian Clonan

**AGENCY/PROJECT NAME:** DESPP / Special Licensing Weapons Registration System

**PROJECT MANAGER:** Frank Linden

**REPORTING PERIOD:** Project Inception through 06/30/2016

**Total Funds Requested:** \$ 556,820

**Bond Commission Approval(s):** Date: Mar. 2014 Amount: \$ 556,820

**Accumulative Total Capital Fund Expenditures to Date: \$0**

**Brief Project Description/Summary:** The Special Licensing and Firearms Unit (SLFU) is responsible for the issuance of state pistol permits, oversight and regulation of firearm sale transactions, and issuance of licenses to Professional Bail Bondsman, Private Security Companies, Private Investigators, Bail Enforcement Agents (BEA), and the regulation and licensing of several other non-firearms related but generally hazardous lines of work. The unit is also responsible for investigating violations of state law relating to the purchase, sale and transfer of firearms, and violations of statutes relating to the various professional licenses it issues.

The current Special Licensing and Weapons Registration System (SLWRS) allows SLFU to track permit and license application, renewal, suspension, and revocation. One of the key features of the system is its ability to interface electronically with a number of other state and federal data systems. Collectively, these interfaces provide a criminal record check for any individual applying for or renewing a permit/license. The system also updates federal databases with firearm sales/transactions and individuals who are disqualified from possessing firearms. These data interfaces also allow Law Enforcement, Judicial, and Mental Health Agencies to obtain information on registered firearms and individuals. SLWRS supports the day to day business processes of SLFU and is used for generating basic reports and mailings, envelopes, letters, labels, Certificates, ID Cards, etc...

The current SLWRS system has reached its maximum level of efficiency and automation using the outdated technology it was built on. It is understood that this system has been in service for over 10 years and some of the underlying components are no longer supported by the vendor. This upgrade will bring the system up to current technology and will improve and enhance areas in the process which will benefit the business.

With the move toward e-government and public self-service, a new data system needs to be built that has the capability of making many of the paper, phone, and fax based processes that still exist within SLFU fully electronic (possibly web based or kiosk based).

**Summary of Progress Achieved to Date:**

- RFI process completed
- RFP completed
- Negotiations in progress with top scoring vendor

**Issues and Risks:**

**Issue:** Project implementation costs quoted by RFP responders range from \$515,892 to \$3.7M, which is higher than the projected costs and higher than funds allocated through the IT Capital fund.

**Risk:** New functionality is required in COLLECT for one Data Interface and one User Form. The COLLECT Unit is confident that the required work can be completed in time. However, due to the importance of the COLLECT production system, other priorities may arise for COLLECT Developers at any time.

Risks related to Connecticut Interactive's involvement in the project have been reduced since they will not be developing the Public User Interfaces, but simply providing third party electronic payment services.

**Next Steps & Project Milestones:**

- 08/29/2016: Contract negotiations complete
- 09/15/2016: Fully executed contract
- 10/15/2016: Requirements sign off
- 05/11/2017: System installed and configured
- 06/30/2017: System Acceptance