

**IT INVESTMENT CAPITAL FUND  
PROJECT STATUS REPORT**

**To:** Information Technology Strategy and Investment Committee  
John Vittner, Office of Policy & Management

**FROM:** Christy Scott, Claims Commissioner  
Jacob Kozak, Project Manager

**AGENCY/PROJECT NAME:** DAS BEST / OCC - Electronic Filing and Case Management System

**PROJECT MANAGER:** Jacob Kozak

**REPORTING PERIOD:** Project Inception through 06/30/2016

**Total Funds Requested:** \$ 70,000

**Bond Commission Approval(s):** Date: Jan 2016 Amount: \$70,000

**Accumulative Total Capital Fund Expenditures to Date: \$0.00**

**Brief Project Description/Summary:**

Implement software for the Office of the Claims Commissioner that allows for electronic filing and tracking of cases.

**Summary of Progress Achieved to Date:**

We have brought on a consultant as project manager for the case management system and executed a purchase order with Journal Technologies (JTI) as vendor for the case management software and support.

**Issues and Risks:**

There are currently no identified risks or issues for the project.

**Next Steps & Project Milestones:**

We are currently in the design stage of the project, which involves configuring the software to the office's needs, and removing elements of the software that will not be required for operation.