To: Information Technology Strategy and Investment Committee  
John Vittner, Office of Policy and Management

From: Michael Gilbert

Email: Mike.Gilbert@ct.gov

Agency: Department of Social Services  
Project: MMIS replacement project

Project Manager: DSS EPMO/Medical Operations

Reporting Period: Project Inception through 12/31/2016

Total Funds Requested: $1,600,000

Total Funds Allotted to Agency: $915,000

Accumulative Total Capital Fund Expenditures to Date: $147,566

Brief Project Description/Summary:

The purpose of this project is to conduct the required and necessary activities to research and plan for the requirements, procurement and transition/conversion to a new Medicaid Management Information System, a new Decision Support system and fiscal agent operations. This is essential in order to meet the contractual timeframes of a rebid or the agency will not have any viable contractual vehicle to continue the Fiscal Agency related services for the MMIS system that provides the administration of the State’s Medicaid Program.

A critical activity that is required to receive federal funding participation (FFP) at 90% for the design, development and implementation (DDI) of the new system is submitting the states’ updated MITA assessment as well as an Implementation Advanced Planning Document (IAPD).

The CMS MITA initiative is intended to foster integrated business and IT transformation across the Medicaid enterprise to improve the administration of the Medicaid program and support improved systems development and health care management for the Medicaid enterprise. MITA has a number of goals, including development of seamless and integrated systems that communicate effectively through interoperability and common standards. There have also been significant changes in business requirements, federal requirements and technology landscape since the implementation of the current system in 2007. This necessitates a holistic planning process to ensure the best return on investment.

Summary of Progress Achieved to Date:

**MITA Assessment**

DSS and its vendor HealthTech Solutions completed the more arduous Business Architecture assessments in December, requiring assessments of 80 DSS business areas ranging from Business Relationship Management to Care Management. Flowing from the results of the Business Architecture assessments, the Information and Technical Architecture assessments were conducted with key business owners, IT staff, and SMEs and completed in January. The outcomes of these sessions produced a draft of CMS prescribed scores related to data management, common data architecture, enterprise data modeling, technical management strategies and standards, and technical capabilities. The assessment outcomes from the Business, Information, and Technical Architectures will support the final efforts to apply CMS’ Seven Standards and Conditions to Connecticut’s Medicaid Enterprise System. This will enable the state to identify future goals in IT maturity and to receive enhanced federal matching funds for Medicaid Information Technology requests. The completion of the Seven Standards and Conditions Capability Matrix is expected in March. This will support the final deliverables, a gap analysis of current efforts and a MITA Roadmap that will inform the Department on the best strategies to procure a new MMIS with enhanced federal funding.

**Strategic Planning**

- Received sign-off on Project Charter
- Reviewed the Vision, Mission and Goals with DSS Management and Leadership
- Updated and reviewed Vision, Mission and Goals with the Executive Team and received sign-off
- Conducted individual meetings with key members of the DSS Leadership to discuss approach to Communications and Voice of Customer (VOC)
- Reviewed Strategic Planning process with the Executive Team
- Started drafting the Strategic Planning Handbook that will be used to guide rollout of Strategic Planning across DSS

**EPMO**

- Updated EPMO Project Management Plan based on the feedback from the Executive Team and received sign-off.
- Drafted the Project Selection Guide
- Planned set up and transition of key EPMO templates and documentation to the DSS Intranet site
- Continued work on identifying Shared Services components and exploring opportunities for collaboration with additional agencies within Health and Human Services
- Researching Shared Services work from CO and ID to gain insight and explore applicability for CT
- Started planning EPMO sustainability and knowledge transfer with key DSS staff
Issues and Risks:
None to report at this time.

Next Steps & Project Milestones:
Completion of the full MITA assessment in May 2017