

**IT INVESTMENT CAPITAL FUND  
PROJECT STATUS REPORT**

**To:** Information Technology Strategy and Investment Committee  
John Vittner, Office of Policy & Management

**FROM:** Gary K. Pechie, Director  
Wage and Workplace Standards

**Date:** January 28, 2016

**AGENCY/PROJECT NAME:** DOL / Wage and Workplace Mobile Computing (WWMC)

**PROJECT MANAGER:**

**REPORTING PERIOD:** Project Inception through 12/31/2015

**Total Funds Requested:** \$ 75,000

**Bond Commission Approval(s):** Date: Nov. 2014 Amount: \$ 75,000

**Cumulative expenditure to date:** \$ 47,102.97

**Brief Project Description/Summary:** To provide hardware and software in conjunction with a modern case management system while at the same time eliminating processes that are redundant or not necessary

**Summary of Progress Achieved to Date:** The Division has purchased laptops for all field personnel and desktops that are using a Windows 7 operating system. We have engaged Enterprise Management and Lean Government staff to assist in developing a case management system that meets our needs. We have completed this process and have set up a project management team to begin developing a case management system. In the interim, we have purchased 5 air cards and supplied 5 VPN keys to staff members as part of a pilot. This pilot exercise has created the ability to submit reports electronically into folders set up for each professional staff person. These folders can be reviewed by supervisors and the need to submit paper reports can be streamlined. Professional staff has also reported that they can more effectively deal with issues at a remote location by having access to our laws and e-mails. We can now respond instantaneously to requests for information and updates.

**Issues and Risks:** We have to ensure that our pilot program of electronically submitting reports can adapt to the new system that will be put in place by the end of the year.

**Next Steps & Project Milestones:** We will purchase the remaining 25 air cards and issue the VPN keys to the remaining staff and this will complete the mobile computing component of this grant.