

**IT INVESTMENT CAPITAL FUND  
PROJECT STATUS REPORT**

**To:** Information Technology Strategy and Investment Committee  
John Vittner, Office of Policy & Management

**FROM:** Angela Taetz, DAS/BEST

**AGENCY/PROJECT NAME:** Enterprise Licensing Management System (ELMS) RFP

**PROJECT MANAGER:** Dennis Geshel

**REPORTING PERIOD:** Project Inception – 12/31/2015

**Total Funds Requested:** \$265,000

<b>Bond Commission Approval(s):</b>	Date: January 2015	Amount: \$125,000
	Date: September 2016	Amount: \$140,000

**Accumulative Total Capital Fund Expenditures to Date:** \$ 260,911

**Brief Project Description/Summary:**

The primary objective of this project is to position the enterprise licensing agencies to select a replacement ELMS Solution. This replacement decision will be based on a solution that better meets the long-term enterprise ELMS functions for issuing, maintaining, enforcement, and monitoring licenses. The ELMS product evaluation objectives will be broad with emphasis on a user-friendly and efficient licensing process, while providing additional features and services through the online portal. The technology options for these types of solutions are evolving rapidly. The state desires to assess the marketplace for more efficient and cost effective options.

The objectives of Phase 1 include:

1. Documenting licensing management requirements
2. Publishing a request for proposal (RFP) to replace the eLicense system
3. Review of responses and selection of a replacement solution
4. Identify implementation and ongoing costs for funding allocation

**Progress Achieved to Date:**

- RFP Evaluation Committee completed scoring and requested 3 vendors come back from a demonstration.

**Issues and Risks:**

The preliminary cost quotes provided by some of the vendors were much higher than initial project estimates. This will impact the ROI if the winning vendor exceeds the anticipated budget.

**Next Steps & Project Milestones:**

- Complete Demonstrations – 2/11/16
- RFP Evaluation Committee Recommendation – 2/17/2016
- Executive Sponsor approval of recommendation – 2/22/2016
- Submission to IT Investment Committee for Phase 2 Funding – 2/26/2016