



STATE OF CONNECTICUT • OFFICE OF POLICY & MANAGEMENT (OPM) •  
Adult System Policy and Planning Unit

Criminal Justice  
Policy & Planning Division  
450 Capitol Avenue, Hartford, CT 06106-1379

## Connecticut Criminal Justice Cross-Training Conference

**September 04, 2008**  
**8:15 AM – 4:00 PM**  
**Connecticut Convention Center**  
**100 Columbus Boulevard**  
**Hartford, CT**

Click this link for [Directions to the Connecticut Convention Center](#)

The **OPM Criminal Justice Policy and Planning Division** is sponsoring a training conference on behalf of the **Connecticut Criminal Justice Policy Advisory Commission (CJPAC)**. In accordance with Public Act 08-01, this training event is offered to state and local criminal justice professionals to learn about the policies, practices and procedures of the criminal justice agencies.

**Conference Goal:** Improve criminal justice agencies' process and procedures to strengthen offender accountability strategies, reduce recidivism and enhance public safety.

### Conference Objectives:

- ❖ Educate criminal justice professionals from state and local agencies about policies, practices and procedures of agencies that comprise Connecticut's criminal justice system.
- ❖ Analyze past system practices in order to develop solutions and improvements.
- ❖ Provide practical information to criminal justice professionals in order to improve skills.
- ❖ Present strategies for services and supervision that will ensure offenders are held accountable when they return to the community.
- ❖ Provide an opportunity to network with colleagues from a broad range of criminal justice fields.
- ❖ Promote the power of creating and sustaining partnerships and communication between agencies.

**Parking:** Attendees will receive a discount coupon to reduce the Parking Garage fee to \$11/day.

**Registration Fee:** There is no registration fee. Conference includes continental breakfast and lunch.

**Conference Director:** Lisa Secondo, CJPPD OPM, 860-418-6391  
[Lisa.secondo@ct.gov](mailto:Lisa.secondo@ct.gov)

**CONNECTICUT CRIMINAL JUSTICE CROSS-TRAINING CONFERENCE**

**SEPTEMBER 04, 2008  
8:15 AM – 4:00 PM  
CONNECTICUT CONVENTION CENTER  
100 COLUMBUS BOULEVARD  
HARTFORD, CT**

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**AGENDA**

**8:15 Check-in with continental breakfast**

**9:00 Welcome and Opening Remarks**

**Brian Austin, Undersecretary  
Criminal Justice Policy and Planning Division  
Office of Policy and Management**

**9:20- 10:00 Plenary: "Innovation and Criminal Justice Reform"**

**Dr. George Kelling  
[Rutgers School of Criminal Justice](#)**

**10:00 – 10:10 BREAK (10 minutes)**

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**10:10 – 3:50 Workshops**

Eight concurrent workshops are offered during three time periods throughout the day. Each workshop will be repeated three times during the conference; once in the morning and twice in the afternoon. This will enable you to attend a total of three workshops.

*Please see pages 4-6 for a description of each workshop.*

*(Note: The Convention Center's rooms are quite cool; we recommend bringing a jacket or sweater.)*

**10:10 – 11:30 Concurrent Workshops**

Workshop A: CSSD Functions and the Adult Probation System

Workshop B: Parole Process and Community Supervision

Workshop C: Prosecutors: Factors in Decision-Making

Workshop D: DOC Assessment and Re-entry Processes

Workshop E Promising Practices

Workshop F Public Defender System

Workshop G Victim Safety and Service Needs

Workshop H Data Analysis and Trends

***11:30 – 1:00 Lunch in Ballroom***

**Legislator Panel: Challenges and Next Steps**

Senator John Kissel

Representative Michael Lawlor

Co-Moderators: Susan Storey, Chief Public Defender and  
Kevin Kane, Chief States Attorney

**1:10 – 2:30 Concurrent Workshops**

Workshops are repeated as above in the same rooms

**2:30 – 2:40 BREAK (10 minutes) (Beverages available in the lobby)**

**2:40 – 4:00 Concurrent Workshops**

Workshops are repeated as above in the same rooms

*Conference attendees will receive a CD containing the Power Point Presentations from all of the workshops plus additional informational resources.*

**This conference was produced as a collaboration between OPM/CJPPD and the criminal justice agencies. We thank the state agencies' staff for the many hours dedicated to preparing the workshops.**

**OPM Conference Staff**

**Lisa Secondo, Policy and Planning Manager**

**Sherry Avarista, Administrative Assistant**

**Charlene Gallaway, Lead Planning Analyst**

**Ann Kerr, Associate Accountant**

**Stephen Moniz, Lead Planning Analyst**

## Workshop Descriptions

The agencies will provide an overview of current policies, practices and procedures including:

- Inter-agency communication and sharing of information
- Barriers and challenges to implementing successful inter-agency strategies to criminal justice reform
- Role, responsibilities and functions
- Agency organization, structure and geographic area served
- Process for assessment, accountability and intervention
- Statutory limits on each agency's scope of authority

### Workshop A: CSSD Functions and the Adult Probation System

Trevor Johnson, Regional Manager of Adult Services  
Connecticut- Judicial Branch

Gary A. Roberge, Assistant Director of Adult Services-CSSD  
Connecticut - Judicial Branch

This workshop will provide a brief overview of the Judicial Branch Court Support Services Division (CSSD) and its respective operational units and functions. Specific focus will be given to Adult Probation and Bail Services. This will include the intake process, a description of the various assessment instruments, matching of offender criminogenic needs to appropriate services and classification and supervision activities.

### Workshop B: Parole Process and Community Supervision

Joseph Haggan, Deputy Director  
DOC Parole and Community Services Division

Elaine Pacheco, Deputy Director  
DOC Parole and Community Services Division

Richard Sparaco, Manager/Legislative Liaison  
Board of Pardons and Paroles

Dennis Kwasnik, Parole Officer  
Board of Pardons and Paroles

As a key player in the offender re-entry process, the Board of Pardons and Paroles is responsible for determining if, when and under what conditions an eligible offender should be reintegrated back into the community to be supervised by officers of the Department of Correction Parole and Community Services Division. This workshop will provide an overview of the Board's role in the parole process and the Department's role in community supervision. A brief overview of the Pardons process will also be presented.

## **Workshop C: Prosecutors: Factors in Decision-Making**

Kevin D. Lawlor  
State's Attorney

The Division of Criminal Justice Workshop will focus on: the makeup of the agency and the interrelationship between the Office of the Chief State's Attorney and the State's Attorneys; prosecutorial discretion in the charging function and plea negotiations; and how the prosecutor handles a juvenile transfer case.

## **Workshop D: Correctional Practice: Assessment, Classification and Re-entry Processes**

Fred Levesque, Director  
DOC Offender Classification and Population Management Office

Joseph M. O'Keefe, Director  
DOC Offender Re-entry Services Unit

Donna Cupka, Correction Counselor Supervisor  
DOC Offender Re-entry Services Unit

Every year, more than 30,000 offenders enter the correctional system. Recognizing that 97% of offenders will, at some point, return to the community, the Department of Correction strives to enhance public safety and reduce recidivism by utilizing a re-entry model. This workshop will provide an overview of the re-entry model and the offender management plan, which begins at the onset of incarceration, and includes risk and need assessment, classification and program assignment, and transitional services to equip individuals with tools for successful community reintegration.

## **Workshop E: Promising Practices**

Dan Bannish, Psy.D., Health Service Program Director  
Department of Correction

Brian Hill, Manager of Research  
Court Support Services Division

Erin Leavitt Smith, Program Manager  
Department of Mental Health and Addiction Services

Effective community re-entry strategies are supported by partnerships between multiple agencies that often share the same goals, challenges and clientele. This workshop will provide an overview of collaborative strategies used by CSSD, DMHAS and the DOC that span the period from pretrial intervention to post-incarceration and transition into the community. Research, program development and evidence based practices will be summarized.

## **Workshop F: Public Defender System**

Susan O. Storey, Chief Public Defender  
Division of Public Defender Services

Brian Carlow, Deputy Chief Public Defender  
Division of Public Defender Services

**This workshop will present an overview of the organization of the Division as well as tracking a case from appointment through disposition. It will discuss the implications on the Division of the recent Criminal Justice Reforms. Finally, there will be discussion of the interface Division personnel have with other agencies.**

## **Workshop G: Victim Safety and Service Needs**

Linda J. Cimino, Director  
Office of Victim Services

Valina Carpenter, Victim Services Supervisor  
Office of Victim Services

**The Office of Victim Services (OVS) will offer a comprehensive overview of the agency, its placement within the Judicial Branch and the services provided to victims of crime. The presentation will also provide an overview of the array of services available to crime victims through the various collaborative relationships OVS enjoys with governmental and non-profit partners. The workshop will conclude with an update on a new victim notification initiative.**

## **Workshop H: Data Analysis and Trends**

John Forbes, Assistant Director  
CJPP Division, Office of Policy and Management

Linda Deconti, Research Manager  
CJPP Division, Office of Policy and Management

Ivan Kuzyk, Lead Planning Analyst  
CJPP Division, Office of Policy and Management

**OPM will provide an overview and Q & A session for the research function of the Criminal Justice Policy Development and Planning Division. Discussion/presentation topics will include: Monthly Report on Correctional Population Indicators; Annual Correctional Population Forecasting Study, Annual Recidivism Report, Forecasting Work Group, the role of the DOJ sponsored Statistical Analysis Center (SAC).**

**This project was supported by Grant #2004-DB-BX-0008 awarded by the Bureau of Justice Assistance. The Bureau of Justice Assistance is a component of the Office of Justice Programs. Points of view or opinions in documents funded by the grant are those of the author and do not represent the official position or policies of the United States Department of Justice.**