

## Guidelines for Forensic Service Requests-Division of Scientific Services Effective January 1, 2012

<p>In general, no DNA will be performed on the following types* of cases:</p> <ul style="list-style-type: none"> <li>· Recovered stolen vehicles not known to be involved in any other crime</li> <li>· Guns recovered through controlled buys</li> <li>· Found property</li> <li>· Criminal mischief</li> <li>· Larcenies with property loss less than \$2,000</li> <li>· Misdemeanors</li> </ul>	<p>When firearms (both handguns and long guns) are seized in narcotics arrests, pistol without a permit cases, and possession incidents, and they only require operability testing and NIBIN entry, the following protocol will be followed:</p>	<p>For sexual assault cases with multiple submissions: If the rape kit is positive, no additional evidence will be examined in the first phase of the examinations.</p> <p>Two exceptions to this are if the clothing was torn and force needs to be established or if it is a multiple suspect case.</p>
<p>The number of samples tested** will depend on the severity of the crime:</p> <ul style="list-style-type: none"> <li>· 1-2 Forensic Unknown Samples: Property crimes</li> <li>· 5 Forensic Unknown Samples: Robbery, Less Serious Assaults</li> <li>· Evaluated on a case by case basis: Sexual Assaults, Homicides, Serious Assaults</li> </ul>	<p><i>The firearm* shall remain at the police agency until a court date has been established. When a court date has been established, the firearm shall be submitted to the firearms section no later than 3 weeks before the trial date for the operability and NIBIN entry examination.</i></p>	<p>Only the most relevant items will be examined for touch DNA.</p> <p>Forensic Biology staff will review the evidence for large cases before it is submitted and determine what items should be submitted.</p>
<p>* Items with probative value, like bloodstains and body fluids, will be accepted, but given a low priority.</p>	<p>The FA section shall not receive any non-dwelling bullet or cartridge case property damage cases.</p>	<p style="background-color: #f4a460;"><b>Latent Prints</b></p> <p>The following will not be accepted in the LP section:</p> <p>Infraction cases, misdemeanor cases, found property, suicides, and evidence known to be possessed or handled by suspect.</p>
<p>**Examiner/Lab discretion to test more samples</p>	<p style="background-color: #d4c08c;"><b>Computer Crimes</b></p> <p>The Computer Crime and Electronic Evidence Laboratory will no longer accept requests for analysis or electronic media with regard to suicide investigations, found property, administrative inquires, and larceny investigations with property loss less than \$2,000.</p>	<p>The following criteria are proposed for evidence submissions to the LP section:</p> <ul style="list-style-type: none"> <li>· Larceny cases must have a loss &gt; \$2,000</li> <li>· Stolen MV cases must have a value &gt; \$10,000</li> <li>· Vandalism cases must have a loss &gt; \$2,000</li> </ul>

*When submitting more than 15 individual items of evidence in a single case, the submitting agency must first meet with laboratory staff, the evidence, and determine the best course of action for forensic examination. (203)-639-6400.*

Requests for exceptions can be channeled through the local State's Attorney Office for prosecution review and or the director of the laboratory.