



STATE OF CONNECTICUT
DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION

December 12, 2011

To: Connecticut Law Enforcement Agencies

From: Commissioner Reuben F. Bradford
Department of Emergency Services and Public Protection

Subject: **Limiting Forensic Examination Submission to the Division of Scientific Services**

In an effort to ensure that forensic services offered to the Connecticut law enforcement community, by the Division of Scientific Services, are provided in the most efficient and effective manner possible, Governor Malloy's *Crime Laboratory Task Force*, in conjunction with members of the criminal justice community, have developed the attached Guidelines for Forensic Service Requests with regard to case submissions to the Forensic Laboratory in Meriden.

The intent of this document is to provide direction to law enforcement officials as to what type of forensic examinations would be limited for less serious offenses, and the expectation as to what services shall be provided.

It should be understood that the attachment is a guideline; as it is difficult to enumerate all the various possible scenarios and/or exceptions for unique circumstances in a single document, or spreadsheet.

Law enforcement agencies should contact either their local state's attorney office, or the Forensic Laboratory Director, for a waiver from the attached guidelines when exceptional circumstances exist.

The new guideline protocol will go into effect on January 1, 2012.

Should you have questions or concerns please feel free to contact the Division of Scientific Services directly at (203)-639-6400.

Thank you in advance for your patience and cooperation.

*1111 Country Club Road
Middletown, CT 06457
Phone: (860) 685-8000/Fax: (860) 685-8354
An Affirmative Action/Equal Opportunity Employer*