



STATE OF CONNECTICUT  
OFFICE OF POLICY AND MANAGEMENT  
OFFICE OF THE SECRETARY

September 26, 2013

Dear Elected Official,

Governor Malloy has asked me to inform all municipalities eligible for the Small Town Economic Assistance Program (STEAP) that the Office of Policy and Management (OPM) is now accepting applications for funding under this program for fiscal year 2014. **Please note: only capital projects will be considered.** For more information on what is considered a capital project, please visit the OPM STEAP webpage at <http://www.ct.gov/opm/cwp/view.asp?Q=382970>. The webpage will be a useful tool to guide you through the application process and beyond.

Attached to this email is the required STEAP application, which has been revised. The application can also be found on the OPM STEAP webpage. Applications may be submitted anytime but must be received no later than April 15, 2014 for consideration this fiscal year. Please make sure that applications are either submitted electronically at [opm.steapapplications@ct.gov](mailto:opm.steapapplications@ct.gov) or mailed to the Office of Policy and Management, 450 Capitol Avenue Hartford, Connecticut 06106 to the attention of Meagan Occhiogrosso. Decisions on awards will be announced periodically but no later than September 15, 2014.

We encourage you to submit your application(s) electronically, but if you would rather submit hard copies, please be advised that the applications are to be typed and **two** complete copies of the entire application package must be submitted. While towns are encouraged to submit only priority projects, if multiple projects are submitted, an application must be completed for each project. If more than one application is submitted, please indicate what your priorities are.

Similar to last year's format, the FY 2014 round will operate on a rolling basis with periodic award announcements throughout the year. Due to the increased volume of applications and limited amount of available funding, towns are encouraged to apply early. Upon receipt, OPM will review the applications with the appropriate state agencies to determine the eligibility of the proposed project and their readiness and consistency with the State Plan of Conservation and Development.

Our small towns are full of history and are a big reason why Connecticut is *Still Revolutionary*. We made a great deal of progress over the past three years, but there is more work to be done. As we continue to recover from hard economic times and a series of natural disasters, the Small Town Economic Assistance Program is needed now more than ever to help our towns rebuild, restore and revitalize. Therefore, this year, preference will be given to projects that promote economic development and demonstrate resiliency in the wake of natural disasters.

We look forward to reviewing your application and wish you the best of luck. If you have any questions, please contact Meagan Occhiogrosso of my staff at (860) 418-6381.

Sincerely,

A handwritten signature in blue ink that reads "Benjamin Barnes".

Benjamin Barnes  
Secretary