



# STATE OF CONNECTICUT

OFFICE OF POLICY AND MANAGEMENT

OFFICE OF THE SECRETARY

Date: December 1, 2017  
To: Agency Heads  
From: Benjamin Barnes, Secretary  
Re: FY 2019 – Midterm Budget Adjustments

Both Governor Malloy and I want to sincerely thank you for your hard work and dedication during the 2017 regular and special legislative sessions. Although the budget was passed only a few short weeks ago and implementation of the FY 2018 budget is just underway, we must also focus our attention on the development of adjustments to the second year of the budget biennium, FY 2019.

The short amount of time available to us in developing the Governor's budget adjustments demands a substantially abbreviated process. Unlike previous years, we are not requiring that policy revisions be submitted by agencies, as these will generally be developed internally by OPM. Instead, we are requiring agencies to identify technical adjustments to the FY 2019 budget. Technical adjustments should be submitted if legislation passed during the 2017 sessions would require changes in resources that are unrecognized by the enacted budget for FY 2019, for revised estimates of court-ordered or entitlement spending, for realignment of funding between accounts, and similar technical (non-policy) changes to the enacted budget.

Additionally, in order for this office to provide Governor Malloy with a full array of policy options for maintaining budget balance in FY 2019, agencies are strongly encouraged to submit proposals to reduce or eliminate programs. Selected agencies may be asked to participate in a more intensive and interactive process for developing policy-related adjustments during December and January; these agencies will be contacted directly regarding discussion topics and meeting schedules. As always, revisions requiring legislative action are acceptable; agencies should be prepared to identify relevant statutory changes that would support technical adjustments.

You will be receiving more detailed instructions and submission deadlines as separate communications from my office. Once again, the Governor and I thank you for your efforts and look forward to working with you to ensure that the citizens of the state continue to receive the highest quality services at the best possible cost.

xc: Governor Malloy  
Lieutenant Governor Wyman  
Agency Fiscal Officers  
Neil Ayers, Office of Fiscal Analysis