

**DRAFT MINUTES**  
**MUNICIPAL FINANCE ADVISORY COMMISSION**  
**REGULAR MEETING**  
**THURSDAY, FEBRUARY 7, 2013**

Meeting Location: Office of Policy and Management  
450 Capitol Avenue, Room 4A  
Hartford, CT 06106

Date/Time: February 7, 2013 - 10:00 A.M.

Members Present: Chairman Thomas Hamilton  
Ms. Kathleen Clarke Buch  
Mr. Robert Dakers  
Mr. Douglas Gillette  
Ms. Rebecca Sielman  
Ms. Diane Waldron  
Mr. John Schuyler

Members Absent: Mr. Robert Burbank

Others Present: W. David LeVasseur, OPM Staff  
William Plummer, OPM Staff  
Jean Gula, OPM Staff  
April Capone, OPM Staff  
Dale Martin, Town Manager, Town of Winchester  
Kevin Nelligan, Winchester Town Attorney  
Vanessa Rossitto, Blum, Shapiro  
Joseph Mancini, Finance Director, City of West Haven  
Kurt Moffett, Republican American

**Agenda Item 1: Call to Order**

Chairman Hamilton convened a regular meeting of the Municipal Finance Advisory Commission (the "Commission") at approximately 10:05 A.M.

**Agenda Item 2: Minutes of the September 13, 2012 MFAC Meeting**

The September 13, 2012 minutes were approved by all members present. Note: Commissioner Schuyler joined the meeting subsequent to the vote.

**Agenda Item 3: Town of Winchester – Financial Condition Update / Status of 2011 Audit Report**

**Agenda Item 4:**        **City of West Haven – Financial Condition Update**

**Agenda Item 5:**        **Town of East Haven – 2012 Financial Audit Results / Financial Condition Update**

**Agenda Item 6:**        **Borough of Jewett City - Update.**

**Agenda Item 7:**        **Other Business**

- The 2013 Calendar Year meeting dates of the Commission was unanimously approved by all members present.

**Adjournment:**        Meeting was adjourned at approximately 12:05 P.M.