



Office of Policy and Management
450 Capitol Avenue
Hartford, CT 06106



Department of Administrative Services
165 Capitol Avenue
Hartford, CT 06106

March 8, 2016

Dear Executive Branch Agency Heads:

As you finalize proposed plans for reducing the scope of programming necessary to operate within the level of resources anticipated for FY 2017, we wanted to ensure you have a sense of the next steps in the process. First, OPM will review agency plans and, if no revisions are necessary, indicate approval to proceed with implementation. In many cases, you may have questions about the workforce impacts associated with your plans, as well as the steps you must take to implement those plans.

OPM and DAS have developed a team approach for addressing and responding to your questions and providing direction and guidance, and a listing of teams is attached to this communication. Please encourage your human resources, labor relations, and fiscal staff to follow up with these teams before proceeding with plan implementation. They should also be the main contact for any questions from you or your senior staff on this process.

In addition, please be advised that tomorrow I will be making public the prioritized agency activities that were finalized a few days ago. Thank you for your efforts on that, and please be prepared to address questions that may come from the public, the press and the legislature about them.

Thanks for all of your efforts. If you have any questions, please feel free to contact me or the staff that have been assigned to support your agency through this process.

Ben Barnes, Secretary
Office of Policy and Management

Melody Currey, Commissioner
Department of Administrative Services

cc: Agency Human Resources Directors

Agency Fiscal Officers

Nicholas Hermes, Director, Statewide Human Resources Management

Lisa Egan, Undersecretary, Office of Labor Relations

Paul Potamianos, Executive Budget Officer

Judy Dowd

Fae Brown-Brewton

Andrea Yurcak

Kerry Kelley

Megan Krom

Ellen Morris

Patti Maroney

Chris Drake

Debra Mainville

Brian Durand

Mark Bergman

Liz Donohue

Team 1

**OPM - Budget: Judy Dowd
OPM - OLR: Fae Brown-Brewton
DAS - Statewide HR: Andrea Yurcak**

Department of Veterans' Affairs
Ofc of Protection and Advocacy for Persons with Disabilities
Department of Public Health
Department of Developmental Services
Department of Mental Health and Addiction Services
Psychiatric Security Review Board
Department of Social Services
State Department on Aging
Department of Rehabilitation Services
Department of Children and Families

Industry-funded:

Office of the Healthcare Advocate - Insurance Fund
Department of Public Health - Insurance Fund
State Department on Aging - Insurance Fund
Dept. of Rehabilitation Services - Workers' Comp. Fund

Team 2

**OPM - Budget: Kerry Kelley
OPM - OLR: Megan Krom
DAS - Statewide HR: Ellen Morris**

Labor Department
Commission on Human Rights and Opportunities
Department of Economic and Community Development
Department of Housing
Office of the Chief Medical Examiner
Department of Education
Office of Early Childhood
State Library
Office of Higher Education
Teachers' Retirement Board

Industry-funded:

Labor Department - Banking Fund
Department of Housing - Banking Fund
Labor Department - Workers' Compensation Fund

Team 3

**OPM - Budget: Patti Maroney
OPM - OLR: Chris Drake
DAS - Statewide HR: Debra Mainville**

Department of Revenue Services
Office of Policy and Management
Department of Administrative Services
Workers' Compensation Claims - Dept. of Administrative Services
Department of Emergency Services and Public Protection
Military Department
Department of Consumer Protection
Department of Agriculture
Department of Energy and Environmental Protection
Council on Environmental Quality
Agricultural Experiment Station
Department of Correction

Industry-funded:

Department of Banking - Banking Fund
Ofc of Consumer Counsel - Consumer Counsel & PUC Fund
Dept. of Energy and Environmental Protection - Cons. Counsel & PUC Fund
Office of Policy and Management - Insurance Fund
Insurance Department - Insurance Fund
Office of Policy and Management - Mashantucket Pequot and Mohegan Fund
Department of Agriculture - Regional Market Operation Fund
Department of Administrative Services - Special Transportation Fund
Workers' Compensation Claims - Dept. of Admin. Svcs - Special Trans. Fund
Department of Motor Vehicles - Special Transportation Fund
Department of Transportation - Special Transportation Fund
Workers' Compensation Commission - Workers' Compensation Fund

As necessary

University of Connecticut
University of Connecticut Health Center
Board of Regents for Higher Education

As necessary

Governor's Office
Secretary of the State
Lieutenant Governor's Office
State Treasurer
State Comptroller
Office of Governmental Accountability
Attorney General
Division of Criminal Justice
Div. of Criminal Justice - Workers' Compensation Fund