

# CONNECTICUT SENTENCING COMMISSION

## Steering Committee Meeting

Thursday, October 16, 2016

10:00am

*IMRP Conference Room, Downtown Campus*

*Central Connecticut State University*

*New Britain, CT*

**Members Present:** *Hon. David Borden (Commission Chair), Michael Lawlor (Committee Chair), Vivien Blackford (phone), Kevin Kane (phone), William Dyson (phone), Thomas Ullman, Hon. Patrick Carroll (phone)*

**Also Participating:** *Andrew Clark (Acting Executive Director)*

### MINUTES

#### I. MEETING CONVENED

*The meeting was called to order at approximately 10:06 a.m.*

#### II. EXECUTIVE DIRECTOR POSITION

- **DISCUSSION:** *Andrew Clark reviewed the draft executive director job description with the Committee. The Committee also discussed the search process.*
- **CONSENSUS:** *The Committee approved the draft job description. It was agreed that the search committee for the job position would include Steering Committee members Mike Lawlor and David Borden, as well as Andrew Clark. The search committee members will report back to Steering.*

#### III. PUBLIC HEARING

- **DISCUSSION:** *The Committee discussed the need for an additional public hearing.*
- **CONSENSUS:** *No additional public hearings will be held in 2014.*

#### IV. OTHER BUSINESS

- **DISCUSSION:** *Andrew Clark presented a variety of logo choices for the Commission and updated the Committee on the Commission's new website.*

#### V. MEETING ADJOURNED

*The meeting was adjourned at 10:40 a.m.*