

STATE OF CONNECTICUT

OFFICE OF GOVERNMENTAL ACCOUNTABILITY GOVERNMENTAL ACCOUNTABILITY COMMISSION

DRAFT MINUTES OF SPECIAL MEETING

Wednesday, July 29, 2015, at 1:00 p.m.
Fifth Floor Conference Room
18-20 Trinity Street, Hartford, CT 061086

The Governmental Accountability Commission (“Commission”) of the Office of Governmental Accountability (“OGA”) held a special meeting on Wednesday, July 29, 2015, at 1:00 p.m., in the 5th Floor Conference Room, 18-20 Trinity Street, Hartford, CT.

Acting Chairman Charles Chiusano called the meeting to order at 1:25 p.m.

The following Commission members were present:

- Charles F. Chiusano, Citizen’s Ethics Advisory Board
- Owen Eagan, Freedom of Information Commission
- Stephen Penny, State Elections Enforcement Commission
- Claudia Baio, State Contracting Standards Board
- Dennis O’Connor, Judicial Review Board
- Ndidi Moses, Judicial Selection Commission

The following topics were addressed during the meeting:

1. The minutes of the June 23, 2015 Special Meeting were presented to the Commission for approval. The Commission agreed to consider revisions to Criterion # 6 of the June 23, 2015 Special Meeting Minutes with the first sentence to read...“AS NEEDED AND/OR REQUESTED BY AN OFFICE OF GOVERNMENTAL ACCOUNTABILITY AGENCY THE OFFICE OF THE EXECUTIVE ADMINISTRATOR SHALL...”

On the motion of Mr. Penny, seconded by Mr. Eagan, the Board voted five (5) to zero (0) to approve minutes of the June 23, 2015 Special Meeting as amended. Commission member Moses abstained.

- 2/3. After brief discussion of the nominations and elections for Chairman and Vice-Chairman of the Government Accountability Commission, Commission O’Connor asked that the

nominations and elections be deferred to the next meeting. The commission agreed to table the matter until the next meeting

On the Motion of Mr. Penny, seconded by Mr. O'Connor, the Commission voted six (6) to zero (0) to table the nominations and election of Chair and Vice-Chair until the next Commission meeting.

4. Acting Chairman Chiusano asked the Commissioners for the status of possibly using individual Memoranda of Understanding (MOUs) between each OGA agency and the Office of the Executive Administrator (OEA) as a potential framework of the functions intended for the OEA. The commissioners agreed to provide an update at the next meeting.
5. After brief discussion of criteria with regard to the interpretation of the term "personnel" as it is used in the guidelines to conduct the performance evaluation of the Executive Administrator, the commissioners agreed to change the heading to read... "AS NEEDED AND/OR REQUESTED BY AN OFFICE OF GOVERNMENTAL ACCOUNTABILITY AGENCY THE OFFICE OF THE EXECUTIVE ADMINISTRATOR SHALL..."

On a motion by Mr. O'Connor, seconded by Mr. Eagan, the Commission voted six (6) to zero (0) to change the language heading of the Criteria and Goals for the Executive Administrator.

6. The Commission briefly discussed the instrument to conduct the performance evaluation of the Executive Administrator of the Office of Governmental Accountability.

On a motion by Mr. O'Connor, seconded by Mr. Eagan, the Commission voted six (6) to zero (0) to the State of Connecticut performance assessment and recognition system (PARS) as modified. An amended version, which incorporates all previously adopted criteria will be discussed at the next meeting.

7. The Commission discussed the role and authority of the Executive Administrator over Information Technology systems and the Information Technology Protocol, which was not completed in time for the meeting.

On a motion by Mr. Penny, seconded by Mr. O'Connor, the Commission voted six (6) to zero (0) to table item # 7 over until the next meeting.

8. After a brief discussion involving the Executive Administrator's attendance at Governmental Accountability Commission meetings, the commission agreed to table the matter until the next meeting.

On a motion by Mr. Eagan, seconded by Mr. Penny, the Commission voted six (6) to zero (0) to table item # 8 over until the next meeting.

9. After brief discussion of the role of the Executive Administrator in Labor Relations matters, Acting Chairman Chiusano presented his letter dated July 28, 2015 to Attorney General George Jepsen requesting his opinion.

On a motion by Mr. Eagan, seconded by Mr. Penny, the Commission voted six (6) to zero (0) to table item # 9 until the next meeting.

10. After brief discussion of the proposed meeting schedule, the Commission agreed to schedule a regular meeting starting September 3, 2015 and through the end of the calendar year, subject to the availability of commissioners, in order to complete the executive administrator performance evaluation process.
11. Public Comments. Carol Carson Executive Director of Office of State Ethics advised the board of Iris D'Oleo Edwin's job transfer and the need for a new GAC clerk.

On the motion of Ms. Baio, seconded by Mr. O'Connor, the Commission voted six (6) to zero (0), to adjourn the meeting at 2:25 p.m.

Respectfully submitted by,

Taliea Hatcher-Redway, Clerk
Office of State Ethics

Date approved
(By the Governmental Accountability Commission)