

OEC Child Day Care Annual Reporting Requirements 2015-2016

Below is a list of all of the OEC Child Day Care Annual Reports to be collected for the 2015-2016 fiscal year. An email was sent to all Child Day Care Contract contacts with a list of the forms required for each program. Please refer to this document to determine which forms to submit.

All Contractors

- *OEC-CDC Program Contact List 2015-2016.* **Every contractor must provide their Data Universal Number System (DUNS) number.** In addition, update contact information as appropriate. (See https://www.whitehouse.gov/sites/default/files/omb/grants/duns_num_guide.pdf for more information about DUNS numbers).

All Programs

- *OEC-CDC Dates of Closure*

Contractors/programs that do not currently receive funding through a School Readiness grant

- *OEC-CDC Community Collaboration Documentation*

Any sites providing full-time care for wrap-around preschool or school-age slots

- *OEC-CDC Weeks of Full-Time Care*

Contractors who subcontract for services under the Child Day Care program

- *OEC-CDC Subcontractor Monitoring Plan*

Any contractors with multiple sites and/or subcontractors who have changes to where contracted services are being provided for the 2015-2016 fiscal year

- Update *OEC-CDC Program Space List 2014-2016*