

**MINUTES OF MEETING**  
**PUBLIC DEFENDER SERVICES COMMISSION**  
**JUNE 2, 2015**

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The meeting of the Public Defender Services Commission was convened at 4:31 p.m., in the conference room, at the Office of Chief Public Defender, Hartford, Connecticut.

**Members Present**

Thomas J. Rechen, Esq., **Chair**

G. Kenneth Bernhard, Esq. (***Via Conference Call***)

Aimee Golbert, LCSW

Attorney Ramona Mercado-Espinoza

Honorable Elpedio N. Vitale (***Via Conference Call***)

**Others Present**

Susan O. Storey, Chief Public Defender

Brian S. Carlow, Deputy Chief Public Defender

Turkessa E. Antrum, Director of Human Resources

John R. Day, Director of Assigned Counsel

Stephen A. Hunt, Financial Director

Upon motion duly made and seconded, it was VOTED unanimously to approve the minutes of the May 5, 2015 meeting.

APPROVAL OF MINUTES

Upon motion duly made and seconded, it was VOTED unanimously to go into Executive Session at 4:34 p.m. The reason for convening in Executive Session was in accordance with Section 1-200(6)(A) and Section 1-210(b)(10) of the Connecticut General Statutes.

EXECUTIVE SESSION

The Commission came out of Executive Session at 5:47 p.m.

Upon motion duly made and seconded, it was VOTED unanimously to approve the schedule of invoices as submitted to the Commission.

APPROVAL OF INVOICES

Upon motion duly made and seconded, it was VOTED unanimously to approve the Authorizations to Incur Expenses as submitted to the Commission.

APPROVAL OF EXPENSES

Upon motion duly made and seconded, it was VOTED unanimously to ratify the appointment of Julia Gustafson to the position of Investigator I, Geographical Area 14 (Hartford).

RATIFICATION OF  
JULIA GUSTAFSON

Upon motion duly made and seconded, it was VOTED unanimously to appoint James Bischoff to the position of Fiscal Database Assistant, Assigned Counsel Unit, Office of Chief Public Defender, Hartford. The effective date of the appointment is at the discretion of the Chief Public Defender.

APPOINTMENT OF  
JAMES BISCHOFF

Upon motion duly made and seconded, it was VOTED unanimously to ratify the appointment of Virginia Knudsen to the position of Public Defender Secretary, Geographical Area 21 (Norwich).

RATIFICATION OF  
VIRGINIA KNUDSEN

Upon motion duly made and seconded, it was VOTED unanimously to approve a 1% salary increase for exempt employees.

APPROVAL OF SALARY  
INCREASE FOR EXEMPT  
EMPLOYEES

The Chief Public Defender discussed the list of attorney reappointments.

The Chief Public Defender further discussed the list of permanent statuses.

Upon motion duly made and seconded, it was VOTED unanimously to reappoint the following attorneys to a new four-year term: Senior Assistant Public Defender, David J. Cosgrove, Geographical Area 15 (New Britain), expiring on 6/2/19; Senior Assistant Public Defender, Frank Halloran, Milford Judicial District/Geographical Area 22, expiring on 6/28/19; Senior Assistant Public Defender, Peter E. Scillieri, New London Judicial District, expiring on 6/28/19; and Legal Counsel, Director, Deborah DelPrete Sullivan, Office of Chief Public Defender, Hartford, expiring on 6/28/19.

ATTORNEY  
REAPPOINTMENTS

Upon motion duly made and seconded, it was VOTED unanimously to grant permanent status to Public Defender, George Flores, Windham Judicial District/Geographical Area 11, upon the successful completion of his promotional probationary period.

PERMANENT STATUS

Upon motion duly made and seconded, it was VOTED unanimously to grant permanent status to Director of Human Resources, Turkessa E. Antrum, Office of Chief Public Defender, Hartford and Deputy Assistant Public Defender, Michael Pedevillano, Geographical Area 23 (New Haven), upon the successful completion of their probationary periods.

PERMANENT STATUS

Upon motion duly made and seconded, it was VOTED unanimously to approve the outside employment request of Senior

APPROVAL OF OUTSIDE  
EMPLOYMENT REQUEST

Assistant Public Defender, James B. Streeto, Legal Services Unit,  
Office of Chief Public Defender, Waterbury.

The Deputy Chief Public Defender discussed the Proposed Eligibility Guidelines 2015-2016.

Upon motion duly made and seconded, it was VOTED unanimously to approve the Proposed Eligibility Guidelines 2015-2016.

APPROVAL OF INCOME  
ELIGIBILITY GUIDELINES

The Chief Public Defender discussed the Division's upcoming Annual Meeting.

There being no further business to come before the Commission, the meeting was adjourned at 5:55 p.m.

Respectfully submitted,

Brian S. Carlow  
Deputy Chief Public Defender