

**MILITARY DEPARTMENT
JOB OPPORTUNITY
STOREKEEPER**

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public
Location: Air National Guard, East Granby
Job Posting No: 8580
Hours: Monday through Friday, 7:30 A.M. to 3:30 P.M.
Salary: \$34,698.00 Annually
Closing Date: October 17, 2012

Eligibility Requirement: The candidate chosen for this position must have skills and knowledge to independently perform the full range of various storekeeping duties, both manual and clerical such as receiving, storing, issuing, inspecting and inventorying.

Knowledge, Skills and Abilities: Knowledge of the methods of requisitioning, handling, storing and issuing of materials and supplies; knowledge of safe and efficient warehousing practices; ability to keep accurate stock records and inventories; interpersonal skills; oral and written communication skills and the ability to follow written and oral instruction.

General Experience: Two (2) years experience in stock or warehouse work or closely related work that could reasonably be expected to provide the knowledge, skills and abilities listed above.

Special Requirement: Incumbents in this class may be required to possess appropriate current licenses or permits.

Physical Requirement: Incumbents in this class must have adequate physical strength, stamina, physical agility and visual auditory acuity and must maintain such physical fitness as to be able to perform the duties. A physical examination may be required.

Working Conditions: Incumbents in this class may be required to lift moderate to heavy weights and may be exposed to weather conditions and may be required to handle hazardous materials / chemicals..

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, and a State application (CT-HR-12) available at www.das.state.ct.us for Employment to:

**MILITARY DEPARTMENT
HARTFORD ARMORY
360 BROAD STREET
HARTFORD, CT 06105
HUMAN RESOURCES, ROOM # 141
FAX NUMBER 860.548.3218**

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.