

MILITARY DEPARTMENT
JOB OPPORTUNITY
INFORMATION TECHNOLOGY TECHNICIAN

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: Candidates on a current exam list
Location: Hartford Armory
Job Posting No: 110515
Hours: Monday through Friday, 8:00 A.M. to 3:30 P.M.
Salary: \$43,742.00 Annually
Closing Date: January 7, 2015

Eligibility Requirement:

Candidates must have applied for and passed the Information Technology Technician exam and be on the current certification list promulgated by the Department of Administrative Services for this classification. State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer. Applicants will not have the opportunity to take the exam prior to the above closing date to qualify for this particular vacancy.

Knowledge, Skills and Abilities: Knowledge of functioning and use of information systems and technology; knowledge of IT equipment; knowledge of help desk management tools and utilities. Knowledge of computer operations and methods of preparing work for processing; knowledge of data control functions specific to job stream maintenance and documentation; basic knowledge of concepts and microcomputer operating systems; interpersonal skills; oral and written communication skills; technical problem solving skills; ability to install and maintain microcomputer hardware, software and basic network components; ability to analyze and troubleshoot simple operational and data communication problems; ability to prepare and maintain records, logs and reports.

General Experience: Three (3) years of experience in information technology (IT) operations support or another IT related support area.

NOTE: For state employees basic technical support work is interpreted at the level of a Data Processing Operations Support Specialist 2.

Character Requirements: Candidates must also be able to pass a military security clearance.

Substitution Allowed:

College training in management information systems, computer science or information technology related area may be substituted for the General Experience on the basis of fifteen (15) semester hours equaling six (6) months of experience to a maximum of two (2) years.

See Job Description for IT Technician at: <http://das.ct.gov/HR/JobspecNew/JobDetail.asp?FCC=3878>

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, and a State application (CT-HR-12) available at www.das.state.ct.us for Employment to:

MILITARY DEPARTMENT
HARTFORD ARMORY
360 BROAD STREET
HARTFORD, CT 06105
HUMAN RESOURCES, ROOM # 141
FAX NUMBER 860.548.3218

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.