

# Electronic Health Record (EHR) Project

October 2013

EHR Project Team

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## WITS Terminology

So far, we have discussed some different WITS Terminology including the differences between an Agency (state operated facility) and Facility (division within a state operated facility), domain (Inpatient or Outpatient), case (start of episode of care), admission (start of treatment services) and program (both treatment and non-treatment programs). To review more detail on these items view our previous newsletters on our [website](#).

The new EHR, WITS, also includes some new formats that may be unfamiliar to some people. WITS uses a left-hand menu structure similar to many websites. The left-hand side of the screen on all pages allows for quick navigation to a specific screen or menu instead of having to use the standard workflow. An example of how this might be useful is if you needed to record a service, but were currently working in a client's periodic assessment. As long as you save your information, you could click on the encounter menu on the left-side to bring you directly to the encounter screen (WITS combines services and notes and calls them encounters) to enter a service, and the progress note (once enabled).

Also in WITS, required fields are highlighted in yellow. There are different shades of yellow highlight that mean different things. The dark yellow highlight fields must be populated before you can navigate away from the page, whereas light yellow fields are required, but you can continue without entering a value leaving the record in a draft or in progress status. To continue with some other functions, such as an admission, records must be in a completed status which only occurs when all yellow (dark & light) are populated.

## EHR Website – Updated!

Our website continues to grow with more information. Please visit us at:

<http://www.ct.gov/insidedmhas/cwp/view.asp?a=4461&q=523084>

We have updated our website to now include different presentations. Check out the new Presentations section to access the WITS General Walk-thru WebEx meeting recording.

**Connecticut WITS Training**

Client Name: George, W. Birkowski  
Age: 37  
DOB: 04/19/76  
Gender: Female

Assessment Type: Update  
Assessment Date: 10/20/13  
Presenting Issues: Anxiety  
Living Situation: Private Res-Parent, Family owned  
Education: High School/GED  
Primary Income source: Bakery  
Current or Past Substance use: Yes  
I/MHA Response: 1-127 United Services

Completed By: Full, Clinical  
Source of Referral: Self-Ref  
Program: No  
Employment: Employed Part-time, Compulsively  
Homeless in last 6 months: No  
Supported by Family or Friends in last 30 days: Yes  
# of days in Controlled Environment in last 30 days: 0  
# of self-help activities in last 30 days: 2-3 times in past month  
In the past 30 days how often did you use tobacco/tobacco products: 2-3 times a week

Buttons: Cancel Save Finish

## **EHR Rollout Plans**

We will implement the electronic health record system using a phased approach.

**Phase 1** - Avatar replacement  
(Admission, Discharge, Transfer, Services)

**Phase 1.1**- Recovery/Treatment Plans, Progress Notes, Scheduling, and separate Pharmacy system for our internal pharmacies

**Phase 2** – CPOE (Computer Physician Order Entry) including e-Prescribe and links to the Pharmacy system

**Phase 3** – Medical Record components including Recovery Plan for IP, Assessments, Screening tools, etc.

We are beginning to outline the basics for the electronic Treatment Plan with a recovery focus. Janis Tondora from Yale University is working with us and meetings have been scheduled to discuss the major components of the electronic Treatment Plan.

### **What can you do?**

Make use of computers daily to check your email and read reports or memos online without printing. Adding these steps helps us all prepare to use the computer as an integral part of our daily functioning, making the transition to an electronic system easier.

Think about how the move to an EHR will affect your daily job functions. Discuss this with co-workers and supervisors to plan for any necessary changes.

If you feel you could benefit from some typing lessons, online typing tutors can assist in increasing your speed and accuracy. A few recommended sites are:

Typing Web - [www.typingweb.com](http://www.typingweb.com)

Power Typing - [www.powertyping.com](http://www.powertyping.com)

## **Facility Contacts**

Each facility has an implementation team that will work closely with the EHR project team so facility needs can be identified and met throughout the design process. If you have questions, you can contact any one of the EHR project team members listed at the top of this newsletter or your facility implementation manager listed below:

CMHC – Paul Moore

CRMHC – Randy Kaplan

CVH – John D'Eramo

RVS – Kathleen Chapman

SMHA – Tracy Hauser

SWCMHS – Paula Zwally

WCMHN – Rose Fogelman



### **Suggestions or Questions?**

If you have ideas or questions while we are designing the new system, please contact us by sending an email to [MHA-DMHAS-EHR Project](mailto:MHA-DMHAS-EHR@yale.edu).

### **Thank you for your feedback!**

We have received excellent feedback from these newsletters. Thank you to everyone that has submitted suggestions, and please keep them coming.

