

Connecticut Department of Environmental Protection
Health and Safety Committee Meeting
Minutes of the December 5, 2007 Meeting
Gillette Castle, East Haddam

Present: John Byron, Ken Neumann, John Gardiner, Chris Gerke, Tracy Lizotte, Beverly Flowers, Michael McDaniel, Terri Schnoor, Bill Gerrish, Elaine Hinsch, Andrea Petsa

Ken Neumann called the Health and Safety Committee Meeting to order at 9:00AM

1. **Minutes:** Bill Gerrish made a motion to accept the minutes from the August 15, 2007 meeting. Ken Neumann second the motion. All were in favor, none opposed.
2. **Accident Report Summary:** John Gardiner discussed several 2007 injury reports. Ken elaborated on an incident in the Windsor mobile lab resulting in a chemical reaction resulting in an employee being exposed to acid. The committee evaluated the cause of the incident and suggested future preventative measures.
3. **Safety Glasses:** Bill Gerrish informed the committee that polarized and clear, magnifying glasses were available for purchase.
4. **Evaluation of Chain Saw Training:** John Gardiner reported that various DEP personnel have recently completed six basic introductory courses. John suggested that future and more in-depth classes would be beneficial to employees working with chain saws.
5. **Health and Safety Training (past/future):** Ken Neumann reported that new this year the CPR/AED and First Aid classes will be offered by the Fire Academy on the same day. Ken noted that Wilderness First Aid classes will not be offered this year.
6. **New Training Requests for 2008 Winter Season:** Committee members suggested the offering of trainings in Cold Water, Winter Driving, Defensive Driving, and a PPE reminder class. Ken Neumann will require numbers of people interested in the Winter Driving course and will look into a lecture-based course.
7. **Re-supplying First Aid Kits:** Ken Neumann suggested that all first aid kits be checked in January. Gloves need to be replaced every year, product expiration dates should be checked and opened packages replaced.
8. **Facility Inspections by Other Agencies:** Ken Neumann informed the committee that the Fire Marshall will be conducting more facility inspections. It is important to inform the Safety Office as soon as an OSHA inspector shows up.
9. **New Business:** Terri voiced her concerns over the database problems. Mike informed Ken that the Water Bureau will no longer be participating in the Respirator Program. Ken requested that a written notification be sent to him from the Bureau Chief.