

January 19, 2012

To: Board of Directors, Connecticut Health Insurance Exchange

From: Tia Cintron, Acting CEO, Connecticut Health Insurance Exchange

Re: Recommendations to:

- (1) Establish Exchange Advisory Committees
- (2) Establish Board of Director Membership on each Advisory Committee
- (3) Establish Nominating process for Stakeholder Members

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**(1) Recommendation: Establish Advisory Committees**

Establish four Advisory Committees for the purpose of soliciting input from stakeholders for the Insurance Exchange planning and development. Committees include Health Plan Benefits and Qualifications, Small Business Health Options Program (SHOP), Consumer Experience and Outreach, and Brokers, Agents and Navigators.

These Advisory Committees are non-voting bodies composed of Board members and stakeholders and supported by Exchange staff. They are tasked to look critically at issues and options regarding the development and operation of the Exchange. Each Advisory Committee is co-chaired by a Board member and an external stakeholder. Advisory Committees are essential to ensuring an open, transparent process designed to solicit and incorporate as much stakeholder input as possible--both short and long term – from the private sector and from public agencies.

**(2) Recommendation: Establish Board of Director Membership on Advisory Committees**

**Health Plan Benefits and Qualifications Advisory Committee**

Board of Directors Chair: Jeannette DeJesús

Board Members:

1. Dr. Robert Scalettar
2. Mary Fox
3. Robert Tessier
4. Mary Ellen Breault
5. Commissioner Jewel Mullen

**Small Business Health Options Program “SHOP” Advisory Committee**

Board of Directors Chair: Mary Ellen Breault

Board Members:

1. Michael Devine
2. Grant Ritter

**Consumer Experience and Outreach Advisory Committee**

Board of Directors: Vicki Veltri

Board Members:

1. Dr. Robert Scalettar
2. Cee Cee Woods

**Brokers, Agents and Navigators Advisory Committee**

Board of Director Chair: Mickey Herbert

Board Members:

1. Secretary Ben Barnes

**(3) Recommendation: Establish Nomination Process for Stakeholder Members**

Stakeholders interested in participation on an Advisory Committee shall submit a nomination form to the Exchange by February 3, 2012. After the February 3<sup>rd</sup> nomination deadline, the Lt. Governor will select a Stakeholder co-chair for each Committee as appropriate. When that selection has been finalized, the two co-chairs will select the stakeholder membership from the nominations received for their Committee with the commitment to ensure a broad-based, diverse representation. The Advisory Committee Membership will total no more than 15 members and will be formalized during the February 2012 Exchange Board of Directors meeting.