

**Connecticut Health Insurance Exchange**  
**450 Capitol Avenue MS-52HIE**  
**Hartford, CT. 06480**

**Job Posting:** IT Security/Compliance Manager

**Salary Range:** \$90,000 – \$110,000

The Connecticut Health Insurance Exchange is currently looking for a highly motivated IT Security/Compliance/Privacy Manager to join our Information Services team.

The Connecticut Health Insurance Exchange (The Exchange) is a statewide program being developed as a new marketplace for individuals and small businesses in Connecticut to purchase private health insurance coverage and have access to tax credits, reduced cost sharing, and public programs such as Medicaid. The Exchange, a key provision of the federal Patient Protection and Affordable Care Act, must be fully functioning to begin operating on October 1, 2013 for health insurance coverage beginning on January 1, 2014.

**Position Summary**

This position is responsible for managing all the IT Security/Compliance and Privacy activities for the Exchange System including the definition, implementation, and maintenance of information security policies, standards and procedures. This includes various standards that the project needs to follow (HIPAA, NIST, PCI, IRS 1075, FISMA, PHI, and PII). This position will provide supervision, direction, and coordination of the business, functional, and technical teams as various components of the Exchange System are validated. This position will coordinate Security Testing against project requirements, and be responsible for the training of key Subject Matter Experts (SMEs) to accelerate the testing process. In addition to Security reviews, the Security/Compliance Manager will also be responsible for day to day roles based access tracking, adherence to organizational privacy policies within and across Federal and State Agencies.

**Duties and Responsibilities**

- Define, implement, and maintain information security policies, standards and procedures of the project. This includes various standards that the project needs to follow (HIPAA, NIST, PCI, IRS 1075, FISMA, PHI, and PII).
- Responsible for coordinating and completing all aspects of the System Security Plan, Information Security Risk Assessment & Privacy Impact assessment as per CMS standards.
- Responsible for all aspects of IT compliance including policies.
- Responsible for auditing the application in order to get Authority to Operate (ATO) from CMS.
- Supports and collaborates with the business analysis and development teams throughout each stage of the project life cycle.
- Applies security standards and policies across the Exchange solution. Tests and verifies security compliance.
- Identify and architect appropriate security technologies based on risks, policies, and architecture.
- Perform all activities to ensure the protection and safety of information systems assets and to protect data from unauthorized access or use.
- Design, develop, or recommend integrated security system solutions that will ensure proprietary/confidential data and systems are protected.

- Support audit efforts related to information security.
- Assist in the daily administration of the security compliance monitoring and enforcement program.
- Perform Technology Risk Assessments on concepts, solutions, products, services or processes.
- Identify and architect appropriate security technologies based on risks, policies, and architecture.
- Develop / Enhance / Support information risk and security programs related to system and data protection efforts across the project.

### **Qualifications Required**

- 3 + years of management and technical experience in the information technology industry ensuring compliance to the security standards and total of 6 + years of IT experience.
- Experience with information security architecture, risk management, and auditing.
- Experience in customer facing, large scale, ecommerce applications that are Web based.
- Strong written and verbal communication with solid presentation skills are a must.
- Strong knowledge of state and federal privacy and security laws and regulations.
- Knowledge of security standards and procedures (i.e. HIPAA, NIST, PCI, IRS 1075, FISMA, PHI, and PII).
- Hands-on Networking and Systems Administration experience with Windows, Linux, and UNIX.
- Demonstrated ability to develop and implement information security policies, procedures, standards, and practices.
- Knowledge of security & risk frameworks, standards, and best practices.
- Knowledge of and implementation experience with security technologies and architecture, including encryption, network security, firewall configuration, intrusion detection, data loss prevention and application security.
- Experience in vulnerability management, including testing, scanning, and patching.
- Experience conducting and mitigating security/risk assessments.
- Strong analytical skills and attention to detail.
- Excellent time management skills, and the ability to prioritize and multi-task.
- Ability to work efficiently and independently with minimal supervision (i.e. self-motivated and willing to stretch to meet important deadlines).
- Ability to work successfully in a cross-functional team environment.

### **Special Requirement**

Candidates under final consideration for an initial appointment within the Exchange are subject to a background check.

### **Contact**

Send resume with cover letter to Human Resources Manager, [Bette.Jenak@ct.gov](mailto:Bette.Jenak@ct.gov)

The Connecticut Health Insurance Exchange is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, veterans and persons with disabilities.