



**IT Infrastructure Project Manager Consultant
6 Month Durational Position
Job Posting
Hourly Rate: \$95.00 - \$110.00**

Summary/Overview:

The IT Infrastructure Project Manager Consultant requires solid infrastructure skills to gain credibility and manage multiple work streams and complex projects. You must have a technical background and understand infrastructure underpinnings of a complex environment supporting the entire Connecticut Health Exchange.

This is a project management role that will be managing multiple projects, multiple environments and the details inherent in the setup of those environments (software, vanilla installs, VMs, custom software configurations) both local and in remote locations.

This is a contract position with an expected duration of 6 months. There are no benefits with this durational role.

Our **Vision:** The AHCT supports health reform efforts at the state and national level that provide CT residents with better health, and an enhanced and more coordinated health care experience at a reasonable, predictable cost.

Our **Mission:** To increase the number of insured residents, improve health care quality, lower costs and reduce health disparities through an innovative, competitive marketplace that empowers consumers to choose the health plan and providers that give them the best value.

Essential Duties and Responsibilities

- Assessing the requirements of the project and recommending suitable IT components
- Analyzing different options and recommending the most suitable for the project economically feasible
- Work on improving the IT infrastructure of the company
- Recommend upgrades and new systems that will be more useful for the project
- Prepare cost estimates of IT infrastructure
- Always keep a check on the budget and ensure that budget limits are not breached
- Formulating procedures and policies for optimum utilization of IT infrastructure resources in the company
- Supervising IT staff, consultants, vendors and suppliers
- Meeting with managers of different departments and assessing IT infrastructure needs
- Meeting with IT analysts and finalizing essential IT infrastructure
- Planning and supervising installation of IT infrastructure in the company

- Making sure that the infrastructure development project is completed within the given time frame

Competencies: to perform the job successfully, an individual should demonstrate the following competencies:

- Analytical - Synthesizes complex or diverse information; Collects and researches data.
- Problem Solving - Identifies and resolves problems in a timely manner; Gathers and analyzes information skillfully.
- Interpersonal Skills - Focuses on solving conflict, not blaming; Maintains confidentiality.
- Oral Communication - Listens and gets clarification; Responds well to questions.
- Written Communication - Writes clearly and informatively; edits work for spelling and grammar; Varies writing style to meet needs; Able to read and interpret written information.
- Teamwork - Balances team and individual responsibilities; Contributes to building a positive team spirit.
- Professionalism - Accepts responsibility for own actions; Follows through on commitments.
- Quality - Demonstrates accuracy and thoroughness; Looks for ways to improve and promote quality.
- Attendance/Punctuality - Is consistently at work and on time.
- Dependability - Follows instructions, responds to management direction; Commits to additional work hours when necessary to reach goals.
- Initiative - Takes independent actions and calculated risks; Asks for and offers help when needed.

Qualifications: the requirements listed below are representative of the knowledge, skill, and/or ability required.

- Bachelor's degree in computer science and information technology along with 5 to 20 years experience are considered for the job
- Excellent knowledge about all aspects of information technology specifically with complex infrastructure environments
- Expert hands on knowledge of building a critical path and understanding the right questions to ask
- Command of the 5Ons: Schedule, Scope, Budget, Quality and Benefits at all times in the life cycle of the project
- Actively manage a critical path which allows for a line of sight into risk/issues before they have project/program impact
- Previous hands on infrastructure experience
- Knowledge of the several of following helpful: Informatica PowerCenter/Power Exchange, ISIM/ISAM, Adobe LifeCycle Output, CA workload Automation, SQL Server, WebSphere, DataPower, LDAP, Corticon Rules Engine etc.
- Excellent analytical and observation skills
- Ability to keep up with latest developments in the field and upgrade IT infrastructure
- Good communication and negotiation skills
- Excellent planning and organization ability
- Excellent time management skills and understanding the value of a baseline
- Excellent troubleshooting and problem solving abilities
- Excellent management and leadership qualities

- This is not a technical hands-on role. However, prior experience is required in order to develop a detailed working plan to ensure our success

Physical Demands: the physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit, hear, use hands to type data, and utilize a phone or other electronic communication devices. This employee may occasionally have to operate business machines. Specific vision abilities required in this job include close vision and the ability to adjust focus.

Work Environment: the noise level in the work environment is usually low. Requires fast-paced deadlines and has a high stress at times. Presentations to the Board of Directors are required. Minimal travel.

Access Health CT is an EEO and Affirmative Action Employer

Please send your resume with a cover letter to: **HRinbox.CTHIX@ct.gov**