



Connecticut's Official
Health Insurance Marketplace

JOB POSTING FINANCE STUDENT INTERN

NOTE: THIS POSITION IS OPEN ONLY TO STUDENTS SEEKING FULL-TIME or PART-TIME EMPLOYMENT– SPRING SEMESTER

Access Health CT (AHCT) is Connecticut's health insurance marketplace created by the State of Connecticut in order to offer healthcare to all its citizens.

Our **Vision:** Access Health CT supports health reform efforts at the state and national level that provide Connecticut residents with better health, and an enhanced and more coordinated health care experience at a reasonable, predictable cost.

Our **Mission:** To increase the number of insured residents, improve health care quality, lower costs and reduce health disparities through an innovative, competitive marketplace that empowers consumers to choose the health plan and providers that give them the best value.

Summary - AHCT is looking for two Finance/Accounting Students to support a wide range of accounting and analytical activities relating to the general ledger and accounting system, as well as provide financial process information to a variety of departments in order to facilitate the efficient operation of the organization.

What You Will Learn:

- Month-end closeout process and general ledger account reconciliation.
- Financial statement and related report development, review and analysis.
- Development of internal controls sufficient to meet regulatory requirements such as Sarbanes-Oxley and compliance testing.
- Design and implementation of enterprise resource planning tool support.
- Finance and contract audit preparation and support.
- Purchase order and accounts payable process improvement and support.
- Review and maintenance of Accounting policy and procedure manual.
- Fixed Asset tracking and physical inventory management.

What We Require:

- Must be actively enrolled in an undergraduate program at an accredited University, with a major in Accounting or Finance. Junior or senior level, with current GPA of 3.0 or above.
- Has completed one or more core Accounting classes and or Accounting internships.
- Position will require a minimum of 20 hours and a maximum of 40 hours per week.
- Familiarity with the Affordable Care Act and the opportunities it presents for consumers in Connecticut is a plus.
- Well-rounded knowledge of financial statements and financial statement preparation.
- Excellent written and verbal communication skills, in a professional environment.

- Knowledge of generally accepted accounting principles (GAAP) and or government accounting standards board (GASB).
- Develop proficiency in use of available resources (e.g. financial manuals, GASB guidance etc.).
- Proficient in Microsoft Office applications (specifically Excel and PowerPoint).
- Experience with QuickBooks, a plus.
- Organized, with an ability to prioritize time-sensitive assignments.

We value all of our student interns and go the extra mile to make sure you receive a learning experience that fits your career goals. You will become knowledgeable in finance and accounting and familiarize yourself with the most dynamic and far-reaching healthcare transformation in decades. You will also learn how to work in a professional environment and have ample opportunity to network with department leaders and other professionals in an evolving healthcare industry.

Please email your resume and a cover letter to Tricia Brunton, Controller, Access Health CT – tricia.brunton@ct.gov

AHCT is an Equal Opportunity and Affirmative Action Employer