



**Health Information Technology Exchange of Connecticut
Technical Infrastructure Committee Meeting Minutes
Thursday, July 12, 2012**

1:00 – 3:00 PM

BEST

**101 East River Drive, East Hartford, CT
Conference Room 1002**

COMMITTEE MEMBERS: Peter Courtway (Committee Chair), Steve Casey (CT Department of Information Technology), Lori Reed-Fourquet (eHealthSign, LLC), Val Cyganowski (Norwalk Hospital)

HITE-CT: David Gilbertson (CEO), John DeStefano (CTO), Nancy Coccagna (Intern), Peter Armstrong (Intern)

ATTENDING: Dan Herens (Wheeler Clinic), William Henderson (Hytec Solutions), Ed VanBaak (Asylum Hill), Christine Quallen (Community Health Resources), Robert Napoli (Lawrence and Memorial Hospital), Samy Hindaoui (Next Gate), Ed Kane (CA Technologies), Vaidehi Kasarekar (Qualifacts), Rejo Raphael (Qualifacts)

CALL TO ORDER & INTRODUCTIONS:

The meeting was called to order with introductions at 1:05 PM

TECHNICAL COMMITTEE 6/14/2012 MEETING MINUTES:

The 6/14/2012 Meeting Minutes were approved

DRAFT ONBOARDING PROCESS REVIEW:

The Onboarding kick off meeting was held on July 3, 2012 with HITE-CT, Axway, and Community Health Center. The meeting dialogue was reviewed based on the agenda. Some adjustments to the Site Information Form will be made to more accurately gather onboarding data such as adding field areas for an on-site technical analyst and a project manager. The information that needed to be covered was extensive for a two hour meeting. Details of the onboarding process concerning the EMPI will be covered in detail in the next meeting.

Comment: Meetings should not exceed two hours so attendee's attention spans remain high.

BUSINESS PROCESS:

HITE-CT has asked Axway for supporting documents regarding data integration for demographic data and EMPI. How we will handle consent and who is in what role for each organization are topics that will be detailed in future weekly status call meetings. The legal and policy agreement to work with each organization has been finalized. Links need to be added to the Business Process Document. Specifics as to what direct is will be reviewed for what Connecticut needs to do. Some states are acting as their own HISP for Direct while others are creating HISP MarketPlaces and allow HISP vendors to join. As the Model Work Plan progresses with Axway as part of the testing we will use a sample EMPI that we can obtain from the Global Health Organization. Additional topics included secure document user training

for the user environment implementation; certifications for data feed and secure file transport for document sharing using the ONC approach.

OTHER BUSINESS:

The HITE-CT website was introduced with link: <http://www.ct.gov/hitect>

The HITE-CT Working Document Site was introduced with link: <https://sites.google.com/a/hite-ct.org/wg-space/home>

NEXT STEPS:

- The next Onboarding meeting will cover the EMPI
- Evaluate specifics to implement direct
- Continue testing

PUBLIC COMMENT:

There was no public comment

MEETING SCHEDULE:

The next meeting is scheduled for August 9, 2012

ADJOURND:

The meeting was adjourned at 2:20 PM