



**Health Information Technology Exchange of Connecticut  
Technical Infrastructure Committee Meeting Minutes  
Thursday, May 10, 2012  
1:00 – 3:00 PM**

**Capital Community College  
950 Main Street, Hartford, CT  
Presidents Conference Room, 11th Floor, Room 1122**

**COMMITTEE MEMBERS:** Peter Courtway (Committee Chair), John DeStefano (Hartford Hospital), Lori Reed-Fourquet (eHealthSign)

**HITE-CT:** David Gilbertson(CEO), Nancy Coccagna (Intern), Louise Getman (Intern)

**ATTENDING:** Adam Greenberg (Danbury Hospital), Angela DeWeese (Axway), Dan Herens (Wheeler Clinic), Ed VanBaak (Asylum Hill), Heath Bish (Sound Community Services), Jeff Lewis (Axway), Kristen Shea (UCHC), Marie Mormile (CMHA), Robert Napoli (Lawrence & Memorial)

**CALL TO ORDER:**

The meeting was called to order at 1:00 PM.

**DRAFT ONBOARDING PROCESS REVIEW:**

The HITE-CT site information interoperability assessment and operational onboarding process form was reviewed. Questions as to testing time frame, a vendor contact list, who does what, and branding were asked.

**The form parts are:**

- Part I: Participant Contacts
- Part II: Background
- Part III: Vendor Contacts
- Part IV: Existing Environment Survey

**USE CASE REVIEW:**

The Use Case target dates and time frame attestation will need to correlate with meaningful use regulations.

**PUBLIC COMMENT:**

No public comment was made.

**NEXT STEPS:**

Marketing material needs to be developed that correlates with the branding of the portal and naming.

**MEETING SCHEDULE:**

The next meeting will be held on June 14, 2012

**ADJOURND:**

The meeting was adjourned at 2:30 PM.